

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
JANUARY 15, 2013

The Holmes County School Board met in Regular Session on Tuesday, January 15, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrator Jean West, Finance Officer Larry Hawkins and Resource Officer Adrienne Odum.

HEARING THE PUBLIC

- A. Washington-Holmes Technical Center Director Martha Compton thanked the Board for their assistance with the GED Program and the use of a building for the Adult Education classes. She also updated the Board of the classes available at the Technical Center and the new services being offered.
- B. A delegation of parents, students and teachers attended the meeting and spoke to the Board of their concerns of the recent changes in the Administration at Bethlehem. They also requested and presented a petition for Music and Art Classes to be taught at the school.

ADMINISTRATIVE PROGRAMS-

- A. 2012-2013 SECOND SEMESTER BELL SCHEDULES – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- B. OUT OF FIELD TEACHERS – SECOND SEMESTER – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- C. OUT OF COUNTY/STATE STUDENTS – AMENDED – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- D. OVERNIGHT/OUT OF STATE TRIPS – (HCHS Band, PS-BMS-BHS-PDLH Gifted, PDLH FBLA) Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Debbie Kolmetz and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 12/18/12 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

TRANSFER the following for the 2012-2013 school year: (effective 01/16/13)

Stacey Thompson, Assistant Principal at BMS to Principal at BHS.

Jim Goodman, Teacher at HCHS to Deputy Superintendent/Personnel Administrator at District Office.

AMEND the following for the 2012-2013 school year: (effective 01/16/13)

Cindy Watkins, Aide I at HCHS to ESE Teacher.

Rosanne Mitchell, Reading Coach at BHS to Assistant Principal.

ACCEPT the Resignation from Employment on the following:

Amy White, English Teacher at BHS, effective 01/02/13 at 7:30 a.m.

Allie Williams, Custodian at BHS, effective 01/02/13 at 7:00 a.m. (For Retirement)

Sylvia Mixon, Aide III at BES, effective 01/09/13 at 7:30 a.m. (For Retirement)

Kyle Hudson, Ag Teacher at PDLH, effective 01/07/13 at 3:00 p.m.

Teresa Dockery, Aide III at BHS, effective 01/14/13 at 3:00 p.m.

AMEND the ending date on the Maternity Leave of Absence on Jamie Hewitt, Aide at PDLE, beginning 12/03/12 and ending 01/30/13 at 3:00 p.m.

ADD Robert H. Newsom, Teacher at HCHS, to the DROP, beginning 07/01/2012.

Sid Johnson moved to approve, second by Jason Motley which passed unanimously.

Superintendent Dixon also recommended the following resolution:

**Resolved**, That the following amendments to the fiscal year 2012-2013 salary schedule are approved;

Supplements:

Speech and Language Pathologists (Licensed and DOE certified) 5,000.00  
Occupational and Physical Therapist (Licensed and DOE certified) 5,000.00

Speech and Language Pathologists (Licensed and Non-certified) 5,000.00  
Occupational and Physical Therapist (Licensed and Non-certified) 5,000.00

Speech and Language Pathologists (Unlicensed) 1,000.00  
Occupational and Physical Therapist (Unlicensed) 1,000.00

Salaries: See attached. S. min. p. \_\_\_\_

Jason Motley moved to approve, second by Sid Johnson which passed unanimously.

#### FEDERAL STATE PROGRAMS OR PROJECTS

A. SCHOOL RECOGNITION FUNDS – BMS & HCHS – Sid Johnson moved to acknowledge the plans for the School Recognition Funds, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 7:12 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION FEBRUARY 5, 2013

The Holmes County School Board met in Regular Session on Tuesday, February 5, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrators Jim Goodman and Janie Lolley, Finance Officer Larry Hawkins and Director Christy English.

#### HEARING THE PUBLIC

- A. Governor’s Recognition Scholarship Essay Contest Winner Sherman Champion, a student at Bethlehem, was presented with a four year scholarship from Casey Fisher, Manager of the Florida Prepaid College Foundation, for the essay he had submitted.
- B. The students from the Junior and Senior Beta Club at Poplar Springs attended the Board Meeting and were recognized for the awards they won at both State Beta Conventions.

#### ADMINISTRATIVE PROGRAMS-

- A. CONTRACT AGREEMENT FOR ACTUARIAL SERVICES – (Required for Districts participating in the Gateway Program sponsored by PAEC) - Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- B. SCHOOL INTERNAL FUNDS AUDITOR’S REPORT FOR YEAR ENDED 06/30/12 – Jason Motley moved to approve, second by Sis Johnson which passed unanimously. S. min. p. \_\_\_\_
- C. OUT OF COUNTY/STATE STUDENTS – Updated – Jason Motley moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Debbie Kolmetz and second by Jason Motley as follows: Invoices, Warrant List, P.O.’s over \$3000, Budget Amendments (none), 01/15/13 Minutes and the Monthly Financial Report.

FEDERAL STATE PROGRAMS OR PROJECTS

- A. TITLE I, PART A SCHOOL IMPROVEMENT GRANT – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2012-2013 school year: (effective 02/05/13)

- Robert Michael Smith as part-time 10-month Custodian at BHS.
- Randa Dewees as Aide I at BES.

TRANSFER the following for the 2012-2013 school year:

- Kyle Newsom from Teacher at BES to Assistant Principal at BMS, effective 02/05/13.

RESCIND the Resignation for Retirement on Marie Taylor, Receptionist at BHS.

ACCEPT the Resignation from Employment on Samantha Steadman, Aide III at PS, effective 01/16/13 at 3:00 p.m.

APPROVE a Medical Leave of Absence on Bobby Newsom, Teacher at HCHS, beginning 01/16/13 at 7:30 a.m. and ending 06/10/13 at 3:00 p.m.

APPROVE a Medical Leave of Absence on Cary Short, Bus Driver at PDL, beginning 01/16/13 at 6:30 a.m. and ending 03/17/13 at 4:00 p.m.

AMEND the ending date on the Medical Leave of Absence on Kathy Cullifer, Lunchroom Worker at PDLE, beginning 10/01/12 and ending 02/28/13 at 3:00 p.m.

Jason Motley moved to approve, second by Sid Johnson which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 9:35 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

The Holmes County School Board met in Regular Session on Thursday, February 21, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrator Jim Goodman and Resource Officer Adrienne Odum. Jason Motley was unable to attend.

The meeting originally scheduled for February 19, 2013 was rescheduled to February 21, due to county basketball teams playing state tournament games.

#### FACILITIES

A. SURPLUS PROPERTY – The Board was presented a list of items to be declared surplus and sold at public auction on March 14, 2013 - Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

#### ADMINISTRATIVE PROGRAMS-

A. OVERNIGHT/OUT OF STATE TRIPS – (BHS FCCLA, BHS Culinary, HCHS Culinary, HCHS Key Club and PS FFA) Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Debbie Kolmetz and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 02/05/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2012-2013 school year: (effective 02/22/13)

Jessica Hudson as ESE Aide III at HCHS.

Tara Finn as Teacher at BES.

Amy Hall as ESE Aide at PS.

ADD Betty Carnley, Aide I at PS, to the DROP, beginning 02/01/2013.

Shirley Owens moved to approve, second by Debbie Kolmetz which passed 3-0 with Sid Johnson abstaining due to a voting conflict.

There being no further business Sid Johnson moved to adjourn, second by Debbie Kolmetz which passed unanimously. The meeting adjourned at 6:08 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
MARCH 5, 2013

The Holmes County School Board met in Regular Session on Tuesday, March 5, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrators Carmen Bush, Jim Goodman and Larry Zorn, Director Christy English, Finance Officer Larry Hawkins and Resource Officer Adrienne Odum.

## HEARING THE PUBLIC

Bonifay Middle School Beta Club was late in arriving and gave their presentation after the Facilities. They recently won several State competitions and will go to the National Convention to compete this summer.

## FACILITIES –

Facilities Administrator Larry Zorn gave the Board an update on the collapse of a septic tank in the sewage system at Poplar Springs. School was closed on February 28<sup>th</sup> but was able to reopen the next day and repairs should not affect the operation of the school. All county schools also closed on February 25<sup>th</sup> at 10:00 a.m. and February 26<sup>th</sup> due to flooding, roads being closed and the recommendation of Emergency Management Services and the National Weather Service.

- A. FISH CERTIFICATION OF FACILITIES DATA (Florida Inventory of School Houses) - Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. \_\_\_\_
- B. PAEC FIRE AND SAFETY INSPECTION REPORTS – Debbie Kolmetz moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

## ADMINISTRATIVE PROGRAMS-

- A. RESOLUTION FOR DEPOSITORY AGREEMENT AND ELECTRONIC FUNDS TRANSFER PROCEDURES – Any required modifications, additions, or deletions to these procedures as a result of the evolving business environment are to be administratively determined and implemented – Jason Motley moved to approve, second by Debbie Kolmetz with passed unanimously. S. min. p. \_\_\_\_
- B. OVERNIGHT/OUT OF STATE TRIPS – (BHS FFA, HCHS ROTC, BHS Math Team, PS Senior Class, HCHS English Class) – Jason Motley moved to approve, second by Sid Johnson. During discussion Debbie Kolmetz wanted to vote on the Poplar Springs Senior Trip separately due to concerns. Jason Motley then withdrew his motion and Sid Johnson withdrew his second. Jason Motley moved to approve the entire trip request with the exception of the PS Senior Trip, second by Sid Johnson which passed unanimously. S. min. \_\_\_\_
- C. POPLAR SPRINGS SENIOR TRIP – Sid Johnson moved to approve the trip to Panama City, second by Jason Motley which passed 4-1 with Debbie Kolmetz voting against the motion.

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), 02/21/13 Minutes and the Monthly Financial Report.

PERSONNEL – Superintendent Dixon made the following recommendations:

OPEN an ESE/Instructional Aide Position at BMS.

ACCEPT the Resignation from Employment for Retirement Purposes on Kim Kirkland, Custodian at BMS, effective 03/04/13 at 7:00 a.m.

ADD Ronald Mollet, Teacher at HCHS, to the DROP, beginning 02/01/2013.

Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously.

## FEDERAL, STATE PROGRAMS OR PROJECTS

- A. E-RATE CONTRACTS – see s. min. p. \_\_\_\_
  - 1) CELL – VERIZON – Jason Motley moved to approve, second by Sid Johnson which passed unanimously.
  - 2) INTERNET – CENTURYLINK & AT&T (PS) – Debbie Kolmetz moved to approve, second by Jason Motley which passed unanimously.

- 3) LOCAL PHONE SERVICE – AT&T (PS) – Jason Motley moved to approve, second by Sid Johnson which passed unanimously.
- 4) WAN – CENTURYLINK – Jason Motley moved to approve, second by Sid Johnson which passed unanimously.
- 5) WEB HOSTING – SCHOOLinSITES – Shirley Owens moved to approve, second by Jason Motley which passed unanimously.

#### COMMENTS

- A. Jason Motley moved to change the Tuesday, March 19<sup>th</sup> Board Meeting to Monday, March 18<sup>th</sup> at 6:00 p.m. due to Board Members participating in the Florida School Boards Conference in Tallahassee, second by Debbie Kolmetz which passed unanimously.
- B. Sid Johnson presented his Ford 8B Memorandum of Voting Conflict for abstaining to vote at the February 21<sup>st</sup> meeting. Jason Motley moved to accept the form, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- C. The Board recognized and congratulated the HCHS Boys Basketball team for their recent Class 1A State Championship. This was the first State Championship title for the Boys Basketball team.

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 9:40 a.m. and after a short recess the Board went into Executive Session for the purpose of teacher negotiations.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION MARCH 18, 2013

The Holmes County School Board met in Regular Session on Monday, March 18, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, and Deputy Superintendent Jim Goodman.

#### ADMINISTRATIVE PROGRAMS-

- A. OVERNIGHT/OUT OF STATE TRIPS – (BHS FBLA, BHS Senior Class, BMS Jr. Beta Club, BES Kindergarten) Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Jason Motley as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 03/05/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2012-2013 school year: (effective 03/19/13)

Paul Finch as 12-month Custodian at BMS.

Wendy Pilcher as ESE/Instructional Aide II at BMS.

AMEND Kimberley Williams, Aide III/Custodian, to full time Aide III at BES, effective 03/19/13.

APPROVE a Family Medical Leave of Absence on Janice Gilley, Aide at BHS, beginning 03/11/13 at 7:30 a.m. and ending 06/05/13 at 3:00 p.m.

APPROVE a Medical leave of Absence on JoAnn Simmons, Bus Driver for Bonifay, beginning 04/01/13 at 6:30 a.m. and ending 04/19/13 at 4:00 p.m.

AMEND the ending date on the Medical Leave of Absence on Glenda Stafford, Lunchroom Manager at PDLE, beginning 08/16/12 and ending 04/30/13 at 3:00 p.m.

ACCEPT the Resignation from Employment for Retirement Purposes on Bradford H. Locke, Teacher at PDLH, effective 06/28/13 at 3:00 p.m.

Sid Johnson moved to approve, second by Jason Motley which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 6:21 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
APRIL 2, 2013

The Holmes County School Board met in Regular Session on Tuesday, April 2, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrators Jim Goodman, Gil Anderson, Carmen Bush, Donnita Butorac, Jean West and Larry Zorn, and Resource Officer Adrienne Odum.

FACILITIES -

A. PETROLEUM CLEAN-UP – Bethlehem and Poplar Springs – Michael Tadlock, Marketing Director for WES Environmental, spoke to the Board and requested they change the Environmental Contractor at BHS and PS to WES Environmental for the contamination clean-up contractor. Sid Johnson moved to designate WES Environmental as the clean-up contractors, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

ADMINISTRATIVE PROGRAMS-

- A. PRESENTATION OF BOARD POLICY UPDATES FOR APPROVAL TO ADVERTISE – Updates will be available for 30 days for public input before final board approval. Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- B. FINANCIAL, OPERATIONAL & FEDERAL AUDIT REPORT NO. 2013-132 FOR YEAR ENDED JUNE 30, 2012 – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- C. OVERNIGHT/OUT OF STATE TRIPS – (PDLH FBLA & HCHS FBLA) – Debbie Kolmetz moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

FOOD SERVICE/TRANSPORTATION

- A. REQUEST FOR EXEMPTION FROM THE 35 DAY LIMIT ON SUMMER NUTRITION PROGRAM – Required by the “Ms. Willie Ann Glenn Act” to provide summer nutrition, Holmes District Schools will offer and serve the summer program meals for a total of 16 days. Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Sid Johnson as follows: Invoices, Warrant List, P.O.’s over \$3000, Budget Amendments (none), and the 03/18/13 Minutes.

#### FEDERAL STATE PROGRAMS OR PROJECTS

- A. SECTION 504 PROCEDURES – Jason Motley moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. 2013-2014 AGREEMENT WITH WASHINGTON COUNTY – For Private School Consultation and Participation Agreement for the Elementary and Secondary Education Act - Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 9:20 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION APRIL 16, 2013

The Holmes County School Board met in Regular Session on Tuesday, April 16, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrators Jim Goodman and Larry Zorn.

#### FACILITIES -

- A. 2013-2018 FIVE YEAR SURVEY – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

#### ADMINISTRATIVE PROGRAMS-

- A. AMEND 2012-2013 CALENDAR – To include weather days of school closings (08/28/12 Hurricane Isaac; 02/25-26/13 Countywide Flooding; 02/28/13 Flooding at Poplar Springs) – Debbie Kolmetz moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- B. AMEND 2013-2014 CALENDAR – 12-month personnel work day originally omitted – Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_
- C. OVERNIGHT/OUT OF STATE TRIPS – PS 9<sup>th</sup> Grade Physical Science, HCHS 11<sup>th</sup> Grade English, PDLH Archery, PDLH FCCLA State, PDLH FCCLA National – Shirley Owens moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Sid Johnson as follows: Invoices, Warrant List, P.O.’s over \$3000, Budget Amendments (none), 04/02/13 Minutes and the Monthly Financial Report.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE Kacie Forehand as PT Aide III (50%)/PT Custodian (50%) at BES, effective 04/22/2013.

APPROVE a Medical Leave of Absence on Kathy Cullifer, Lunchroom Worker at PDLE, beginning 04/10/13 at 7:00 a.m. and ending 06/05/13 at 3:00 p.m.

ACCEPT the Resignation from Employment for Retirement purposes on Jerry Dunn, Teacher at BMS, effective 06/30/2013 at 3:00 p.m.

Sid Johnson moved to approve, second by Jason Motley which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 6:10 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
MAY 7, 2013

The Holmes County School Board met in Regular Session Tuesday, May 7, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams – Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Deputy Superintendent Jim Goodman and Director Christy English.

HEARING THE PUBLIC

- A. Students from PDLH were recognized for their involvement and accomplishments in FCCLA and FBLA. Students were: Brason English – State President for FCCLA; Kaitlyn Bailey – State President for FBLA; and Abby Alford and McKenzie Hicks as FBLA State Power Point Winners.
- B. Kathy Rudd, “Woodman of the World” Field Representative, presented an American Flag to the District Office.

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Jason Motley as follows: Invoices, Warrant List, P.O.’s over \$3000, Budget Amendments (none), Minutes 04/16/13 and the Monthly Financial Report.

PERSONNEL – Superintendent Dixon made the following recommendations:

APPROVE a Family Medical Leave of Absence for Lisa Merchant, Teacher at PDLE, beginning 05/13/13 at 7:30 a.m. and ending 06/10/13 at 3:00 p.m.

AMEND the ending date on the Medical leave of Absence for Bobby Newsom, Teacher at HCHS, beginning 01/16/13 at 7:30 a.m. and ending 04/30/13 at 3:00 p.m.

ACCEPT the Resignation from Employment for Retirement purposes on the following:

Janice Andrews, Teacher at PDLH, effective 06/30/13 at 3:00 p.m.

Wanda Paulk, Teacher at PDLH, effective 06/30/13 at 3:00 p.m.

Debra Paulk, Teacher at PDLE, effective 06/30/13 at 3:00 p.m.

OPEN a District Maintenance I Position, HVAC and Electrical Certification required.

HIRE the following personnel for the 2013-2014 school year:

**BETHLEHEM**

Beth Evers	AIDE1	100.00	Mike Ard	BUSDRV	100.00
Monica Burch	AIDE2	100.00	Loretta Carter	BUSDRV	100.00
Gwynn Stafford	AIDE2	100.00	Christal Johnson	BUSDRV	100.00
Jenny Bailes	AIDE3	100.00	Lucretia Mims	BUSDRV	100.00
Chuck Cameron	AIDE3	100.00	Acey Ward	BUSDRV	100.00
Janice Gilley	AIDE3	100.00	Peggy Ward	BUSDRV	100.00
Blossom Owens	AIDE3	100.00	Betty Watson	BUSDRV	100.00
Mary Stewart	AIDE3	100.00	Julie McVay	CUST10	100.00
Sherry Myers	LABASST	100.00	Robert Smith	CUST10	50.00
Tonya Amerson	BA	100.00	Wayne Paul	CUST12	100.00
Sarah Baxley	BA	100.00	Jeanette Sketo	CUST12	100.00
Galadriel Boswell	BA	100.00	Tammy Harrison	LR	100.00
Mark Bryan	BA	100.00	Peggy Helms	LR	100.00
Clay Carroll	BA	100.00	Christal Johnson	LR	57.14
Mary Dady	BA	100.00	Teresa Steverson	LR	100.00
Carol Gillespie	BA	100.00	Shelia Bailey	MA	100.00
Alesha Gilley	BA	100.00	Gertrude Beaver	MA	100.00
April Hatcher	BA	100.00	Kathy Blalock	MA	100.00
Bonnie Jefferson	BA	100.00	Alicia Brown	MA	100.00
Carson Lassiter	BA	100.00	Alice Hall	MA	100.00
Leesa Lee	BA	100.00	Andy Howell	MA	25.00
Lynda Martin	BA	100.00	Lisa Matthews	MA	100.00
Donna Mollet	BA	100.00	Elizabeth Mitchell	MA	100.00
Brenda Owen	BA	100.00	Kimberly Owens	MA	100.00
Jeromy Powell	BA	100.00	Lisa Purvee	MA	100.00
Sheila Richards	BA	100.00	Martha Riley	MA	100.00
Shelley Smith	BA	100.00	David Williams	MA	100.00
Russell Stafford	BA	100.00	Jerry Newman	MAINT1	100.00
Susan Steverson	BA	100.00	Stacey Thompson	PROFMA	100.00
Andrew Sumner	BA	100.00	Marie Taylor	RECEPT	100.00
Elisha Weeks	BA	100.00	Sue Mitchell	SECDATA	100.00
Cheryl Whitaker	BA	100.00			

**BONIFAY ELEMENTARY**

Jackie Jackson	121SEC	100.00	Terry Petty	BA	100.00
Randa Dewees	AIDE1	100.00	Shalee Powell	BA	100.00
Martha Smith	AIDE1	100.00	Brenda Rich	BA	100.00
Stephen Andrews	AIDE2	100.00	Julie Short	BA	100.00
Faye Berkley	AIDE2	100.00	Keisha Stafford	BA	100.00
Tanya Henderson	AIDE2	100.00	Tammy Taylor	BA	100.00
Linda Pisani	AIDE2	100.00	Karen Waymire	BA	100.00
Tracy Scott	AIDE2	100.00	Anissa Western	BA	100.00
Kimberly Farrow	AIDE3	100.00	Shannon White	BA	100.00
Kacie Forehand	AIDE3	50.00	Cynthia Wilson	BA	100.00
Kelly Garner	AIDE3	100.00	Shelly Worthy	BA	100.00
Casey Harrington	AIDE3	100.00	Rachel Yates	BA	100.00
Vickie Johns	AIDE3	100.00	Joey Braxton	CUST10	100.00

Andaretta Justice	AIDE3	100.00	Tyler Bush	CUST10	50.00
Katie Petty	AIDE3	100.00	Michelle Coe	CUST10	50.00
Jordan Richardson	AIDE3	100.00	Kacie Forehand	CUST10	50.00
Fawn Sellers	AIDE3	100.00	KC Grossnickle	CUST10	46.67
Casey Underwood	AIDE3	100.00	Felicia Mathis	CUST10	100.00
Kimberley Williams	AIDE3	100.00	Mary Birge	CUST12	100.00
Mary Ann Alexander	BA	100.00	KC Grossnickle	LR	57.14
Mary Atwell	BA	100.00	Sharon Scott	LR	100.00
Lucianne Brown	BA	100.00	Glenda Simmons	LR	100.00
Stephanie Brown	BA	100.00	Cynthia Strickland	LR	100.00
Janet Bush	BA	100.00	Sabrina White	LR	100.00
Heather Carpenter	BA	100.00	Monica Works	LR	100.00
Rachel Cooley	BA	100.00	Jennifer Braxton	MA	100.00
Amber Dunn	BA	100.00	Kathy Brazile	MA	100.00
Tara Finn	BA	100.00	Phillip Byrd	MA	100.00
Stacey French	BA	100.00	Mary Harrison	MA	100.00
Deborah Goolesby	BA	100.00	Melissa Hudson	MA	100.00
Dawn Hersman	BA	100.00	Chris Lauen	MA	100.00
Tyler Hicks	BA	100.00	Sharon Parmer	MA	100.00
Holly Hodge	BA	100.00	Heather Rich	MA	100.00
Rachael Jackson	BA	100.00	Beverly Sallas	MA	100.00
Julie Johnson	BA	100.00	Pamela Short	MA	50.00
Angela Kirk	BA	100.00	Laura Sims	MA	100.00
Terri McCormick	BA	100.00	Vicki Steverson	MA	100.00
DeAnn McDuffie	BA	100.00	Melissa Ward	MA	100.00
Kristyl Messer	BA	100.00	Melanie Whitaker	MA	100.00
Tweena Moseley	BA	100.00	John Wyrosdick	MA	100.00
Jennifer Neitsch	BA	100.00	Roddney Jones	PROFMA	100.00
Karen Newman	BA	100.00	Charlene Hodge	RECEPT	100.00
Anna Parmer	BA	100.00	Janet Powell	SECDATA	100.00
Rebecca Peterson	BA	100.00	Mary White	SECDATA	100.00
Amie Petty	BA	100.00			

### **BONIFAY MIDDLE**

Patty Johnson	AIDE2	100.00	Stephanie Williams	BA	100.00
Wendy Pilcher	AIDE2	100.00	Kathryn Worthing	BA	100.00
Renae Welch	AIDE2	100.00	Frank Laster	CUST10	100.00
Penny Jones	AIDE3	100.00	Barbara Pate	CUST10	100.00
Andrea Lewis	AIDE3	100.00	Joe Roberts	CUST10	100.00
Jane Miller	AIDE3	100.00	Paul Finch	CUST12	100.00
Melanie Albury	BA	100.00	John Worley	CUST12	100.00
Miriam Beasley	BA	100.00	Rhonda Smith	DATA1	100.00
Natalie Bomann	BA	100.00	Pat Birge	LR	100.00
Chey Bowers	BA	86.00	Kathy Duffell	LR	100.00
Robin Carrell	BA	100.00	Sharon Hayes	LR	100.00
Jill Cook	BA	28.00	Anita Schneider	LR	100.00
Leigh Cook	BA	100.00	Pam Alford	MA	100.00
Rhonda Cook	BA	100.00	Dawn Barone	MA	100.00
Cynthia Goodson	BA	100.00	Jalisa Brannon	MA	100.00
Kelly Hudson	BA	100.00	Teresa Chance	MA	100.00
Rhonda Joiner	BA	100.00	Zachary Dobos	MA	78.00
Deborah Jones	BA	100.00	Terri Enfinger	MA	100.00
Gerald Layton	BA	100.00	Cheryl Harrison	MA	100.00

Kathy Lee	BA	100.00	Devon Miles	MA	72.00
Josiah Locke	BA	100.00	Kyle Newsom	MA	100.00
Kelly McKee	BA	100.00	Tami Parrish	MA	100.00
Cecilia Mongoven	BA	100.00	Glenn Rich	MA	100.00
Destra Moses	BA	100.00	Kyla Rushing	MA	100.00
Nora Parish	BA	100.00	Pamela Short	MA	50.00
Donna Rhodes	BA	100.00	Kenny Tate	MA	100.00
Linda Strickland	BA	100.00	Marie Yancey	MA	100.00
Amy Tate	BA	100.00	Donald Etheridge	PROFMA	100.00
Linda Warnock	BA	100.00	Wendy Nolen	SECBKKP	100.00

### **HOLMES COUNTY HIGH**

Lee Rone	261SEC	100.00	Edna Farmer	CUST10	50.00
Darlene Faulkner	AIDE1	100.00	Duane Bowers	CUST12	100.00
Kellen Ludwig	AIDE1	73.30	Clint Russ	CUST12	100.00
Sharon Griffin	AIDE3	100.00	Mary Harris	LR	100.00
Jessica Hudson	AIDE3	100.00	Janis Marshall	LR	100.00
Candi Meeks	AIDE3	100.00	Lucinda White	LR	100.00
Tina Carroll	LABASST	100.00	Barbara Baugher	MA	100.00
Rachel Belser	BA	100.00	Sandra Bell	MA	100.00
Jill Cook	BA	72.00	Mandy Boyd	MA	100.00
Paula Dixon	BA	100.00	Cynthia Brooks	MA	100.00
Rachel Edminson	BA	100.00	Medea Callahan	MA	100.00
Ralph Forehand	BA	100.00	Ron Dixon	MA	120.00
Chad Gainey	BA	100.00	Zachary Dobos	MA	32.00
Gloria Hobbs	BA	100.00	Lucinda Ethridge	MA	100.00
Brad Johnson	BA	100.00	Maelynn Hatfield	MA	50.00
Brandi Jordan	BA	100.00	Andy Howell	MA	25.00
Rebecca Motley	BA	100.00	Brent Jones	MA	100.00
Bobby Newsom	BA	100.00	Sandra Logan	MA	100.00
Christy Paul	BA	100.00	Kendra Marshall	MA	100.00
Stephanie Pippin	BA	100.00	Devon Miles	MA	28.00
Emily Rone	BA	100.00	Ron Mollet	MA	100.00
Eddie Sims	BA	100.00	Amy Somerset	MA	100.00
Lori Stade	BA	100.00	Mickey Hudson	PROFMA	100.00
Carrie Thompson	BA	100.00	Randy Burlew	ROTC	120.00
Ricky Ward	BA	100.00	Sean Leeman	ROTC	100.00
Cindy Watkins	BA	100.00	Nicole Newsom	SECDATA	100.00
Poe White	BA	100.00	Karen O'Steen	SECDATA	100.00
Danielle Ashcroft	CUST10	100.00			

### **PONCE DE LEON ELEMENTARY**

Virginia Byrd	AIDE1	100.00	Cathy Gillman	BUSDRV	100.00
Tammy L. Godwin	AIDE1	100.00	Teresa Johnson	BUSDRV	100.00
Terry Redmon	AIDE1	100.00	Kim Lee	BUSDRV	100.00
Belinda Evans	AIDE2	100.00	Phillip Redmon	BUSDRV	100.00
Jamie Hewett	AIDE2	100.00	Merlene Simmons	BUSDRV	100.00
Remona Hornsby	AIDE2	100.00	Gary Widmer	BUSDRV	100.00
Barbara Johnston	AIDE3	100.00	Cathy Gillman	CUST10	50.00
Patricia Jones	AIDE3	100.00	Arlene Birge	CUST10	100.00
Maxine Parson	AIDE3	100.00	Evie Hanes	CUST10	53.33
Heather Stafford	AIDE3	100.00	Teresa Johnson	CUST10	50.00
Carol Thompson	AIDE3	100.00	Kathy Cullifer	LR	100.00

Sherry Barney	BA	100.00	Judy Galloway	LR	100.00
Tina Brannon	BA	100.00	Evie Hanes	LR	50.00
Teresa Commander	BA	100.00	Glenda Stafford	LR	100.00
Craig English	BA	100.00	Gwendolyn Alford	MA	100.00
Angie Goddin	BA	100.00	Elaine Bell	MA	100.00
Donna Griffin	BA	100.00	Penney Brooks	MA	100.00
Monica Griffin	BA	100.00	Wanda Brown	MA	100.00
Donna Hicks	BA	100.00	Winston Todd Jones	MA	100.00
Ryan Leavins	BA	100.00	Tonya McInnis	MA	50.00
Glenda Locke	BA	100.00	Sonja Motley	MA	100.00
Lisa Merchant	BA	100.00	Pam Price	MA	100.00
Debra Peak	BA	100.00	Teresa Rolling	MA	100.00
Hope Rodriguez	BA	100.00	Kelly Owen	EDSP	100.00
Jennifer Sweat	BA	100.00	Earl Wilson	MAINT2	100.00
Gwendolyn Zorn	BA	100.00	Woodrow Vaughan	PROFMA	100.00
Peggy Bryan	BUSDRV	100.00	Donna Rushing	SECDATA	100.00
Mary Curry	BUSDRV	100.00			

### **PONCE DE LEON HIGH**

Pam Carroll	061SEC	100.00	Jodi Gillis	LR	100.00
Cody Carroll	AIDE1	100.00	Lillian Scott	LR	100.00
Andria Ward	AIDE2	100.00	Jimmie Stafford	LR	100.00
Leah Leavins	AIDE3	100.00	Karen Anderson	MA	100.00
Barbara Brannon	LABASST	100.00	Stacey English	MA	100.00
Timothy Alford	BA	100.00	Melanie Freeman	MA	100.00
Amanda Baggett	BA	100.00	Misty Hicks	MA	100.00
Heather Bailey	BA	100.00	Thomas Hicks	MA	100.00
Terri Carroll	BA	100.00	Andy Howell	MA	25.00
Garratt Collins	BA	100.00	Anissa Locke	MA	100.00
David Griffin	BA	100.00	Josh McGowan	MA	100.00
Amanda Hudson	BA	100.00	Tonya McInnis	MA	50.00
Kelley Leavins	BA	100.00	Brian Morgan	MA	100.00
Krystal Prevatt	BA	100.00	Linda Skinner	MA	100.00
Greg Sallas	BA	100.00	Debra Smith	MA	100.00
Larry Sweat	BA	100.00	Jimmy Powell	MAINT2	100.00
Laurie Tinsley	BA	100.00	Buddy Brown	PROFMA	100.00
Catherine Vaughan	BA	100.00	Joan Garner	RECEPT	100.00
Judy Andrews	CUST10	100.00	Carol Alford	SECDATA	100.00
Lisa McMillan	CUST12	100.00	Elizabeth Laird	SECDATA	100.00
Glenda Sasnett	CUST12	100.00			

### **POPLAR SPRINGS**

Betty Carnley	AIDE1	100.00	Teresa Dykes	BUSDRV	100.00
Sarella Coatney	AIDE3	100.00	Faith Ealum	BUSDRV	100.00
Belinda Collins	AIDE3	100.00	Kent Lamp	BUSDRV	100.00
Amy Hall	AIDE3	100.00	Glenda Watson	BUSDRV	100.00
Stefanie Jones	AIDE3	100.00	Rosa Kimberl	CUST10	100.00
Heather Wilkerson	AIDE3	105.55	George Wilson	CUST12	100.00
Susan Lane	LABASST	100.00	Phyllis Carnley	LR	100.00
Lacy Brown	BA	100.00	Beverly Martin	LR	100.00
Carole Chandler	BA	100.00	Tara Slater	LR	100.00
Teresa Culbreth	BA	100.00	Leon Wilson	MAINT2	100.00
Chelsea Cushing	BA	100.00	Donald Beasley	MA	100.00

Lisa Ellenburg	BA	100.00	Brad Hall	MA	100.00
Deborah Henderson	BA	100.00	Maelynn Hatfield	MA	50.00
Heather Howell	BA	100.00	Andy Howell	MA	25.00
Lowell Hudson	BA	100.00	Barbara McSwain	MA	100.00
Elaine Jones	BA	100.00	Brenda Meadows	MA	100.00
Tammy Pinnella	BA	100.00	Eric Smith	MA	100.00
Dianne Polston	BA	100.00	Rhonda Steverson	MA	100.00
Leah Smith	BA	100.00	Karon Mattox	EDSP	100.00
Teresa Snell	BA	100.00	Lindsey Smith	EDSP	100.00
Anna Taylor	BA	100.00	Laura Watford	EDSP	100.00
Jana Trim	BA	100.00	Gordon Wells	PROFMA	100.00
Hannah Watkins	BA	100.00	Sherry Butler	RECEPT	105.55
Melissa Whitledge	BA	100.00	Jennifer Brantley	SECDATA	100.00
Ginger Williams	BA	100.00			

**GAP**

Kim Cullifer	STAFF	100.00	Jena Brooks	BA	100.00
Kimberly Blain	BA	100.00	Jean West	PROFMA	75.00
Chey Bowers	BA	14.00	Donna Register	SECDATA	100.00

**DISTRICT**

Betty Forehand	ACCT	100.00	Christy English	DIRECT	100.00
Frances Griffin	ACCT	100.00	Marcia Jernigan	DIRECT	100.00
Lisa Rowe	ACCT	100.00	Michael Pinnella	DIRECT	100.00
Angela Urquhart	ACCT	100.00	Larry Hawkins	FO	100.00
Deborah Eldridge	ADMNSEC	100.00	Charles Huckabee	HDMECH1	100.00
Georgia Keen	ADMNSEC	100.00	Lowell Jackson	HDMECH1	100.00
Sue Newell	ADMNSEC	100.00	Jenny Colletti	MA	100.00
Angel Urquhart	ADMNSEC	50.00	Penny Driggers	MA	100.00
Terre Arnold	BUSDRV	100.00	Allison Justice	MA	100.00
Carol Blackmon	BUSDRV	100.00	Misty Kolmetz	MA	100.00
Janet Ellenburg	BUSDRV	100.00	Teresa Mitchell	MA	100.00
Donna Gavin	BUSDRV	100.00	Kim Sheffield	MA	100.00
James Hayes	BUSDRV	100.00	Norman Harris	MAINT1	100.00
Dawn Jordan	BUSDRV	100.00	Ernie Somerset	MAINT1	100.00
John Marsh	BUSDRV	100.00	Pierce Anderson	PROFMA	100.00
Cynthia Pettis	BUSDRV	100.00	Carmen Bush	PROFMA	100.00
Brenda Sasser	BUSDRV	100.00	Donnita Butorac	PROFMA	100.00
Joann Simmons	BUSDRV	100.00	Jim Goodman	PROFMA	100.00
Amanda Stanford	BUSDRV	100.00	Janie Lolley	PROFMA	100.00
Roy Steverson	BUSDRV	100.00	Jean West	PROFMA	25.00
Jolinda Toole	BUSDRV	100.00	William Zorn	PROFMA	100.00
Angel Urquhart	BUSDRV	100.00	Pam Cameron	SUPTSEC	100.00
Amanda Widmer	BUSDRV	100.00	Fred Gilley	TECHSUPT	100.00
Johnny Stafford	DELCLK1	100.00	Steven Thomas	TECHSUPT	100.00
Marcy Dixon	DIRECT	100.00	Kevin Zorn	TECHSUPT	100.00

Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously.

Superintendent Dixon also recommended the Board approve the termination of Carey Short, Bus Driver at Ponce de Leon, from employment with the Holmes District School Board as outlined in School Board Policy 8.341, effective 05/07/13 at 3:30 p.m.

Sid Johnson moved to approve, second by Jason Motley which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 9:17 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
MAY 21, 2013

The Holmes County School Board met in Regular Session on Tuesday, May 21, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Administrators Jim Goodman, Carmen Bush and Jean West and the Resource Officer Adrienne Odum. Board Attorney Luke Taylor was unable to attend.

ADMINISTRATIVE PROGRAMS-

- A. REVISION OF SCHOOL BOARD POLICIES – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. 2012-2015 MASTER CONTRACT – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- C. OVERNIGHT/OUT OF STATE TRIP – BHS FFA – Debbie Kolmetz moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Debbie Kolmetz and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 05/21/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE Steven Mayo as District Maintenance I, effective 06/03/13 and for the 2013-14 school year.

APPROVE a Maternity Leave of Absence on Jessica Hudson, ESE Aide at HCHS, beginning 05/20/13 at 7:30 a.m. and ending 06/05/13 at 3:00 p.m.

ACCEPT the Resignation from Employment for Retirement purposes on Dannice Williams, Teacher at BHS, effective 06/30/2013 at 3:00 p.m.

Jason Motley moved to approve, second by Sid Johnson which passed unanimously.

FEDERAL, STATE PROGRAMS OR PROJECTS

- A. PROJECT APPLICATION FOR DISTRICT EVALUATION SYSTEMS MONITORING – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- B. COOPERATIVE AGREEMENT FOR 2013 SUMMER VPK WITH LITTLEST ANGELS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

There being no further business Sid Johnson moved to adjourn, second by Jason Motley which passed unanimously. The meeting adjourned at 6:15 p.m.

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
JUNE 4, 2013

The Holmes County School Board met in Regular Session on Tuesday, June 4, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrators Jim Goodman, Carmen Bush, and Janie Lolley and Director Christy English. Chairman Rusty Williams was unable to attend and Jason Motley served as Chair.

Mr. Motley announced item 5 A (Lease Agreement for School Buses) would be removed from the Agenda.

ADMINISTRATIVE PROGRAMS-

- A. 2013-2014 PERFORMANCE CONTRACT FOR SCHOOL HEALTH SERVICES – (Holmes County Health Department) – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. 2013-2014 DISTRICT TECHNOLOGY PLAN – Shirley Owens moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- C. PAEC ATHLETIC COACHING ENDORSEMENT
- D. PAEC DRIVER EDUCATION TRAFFIC SAFETY ENDORSEMENT
- E. PAEC AUTISM ENDORSEMENT
- F. PAEC SEVERE AND PROFOUND DISABILITIES ENDORSEMENT  
Sid Johnson moved to include and approve items C-F as one motion, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- G. OVERNIGHT/OUT OF STATE TRIPS – (PS Jr. Beta, PDLH FBLA, and BHS FCCLA) - Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Debbie Kolmetz as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), 05/21/13 Minutes and the Monthly Financial Report.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE Guidance Counselors to work 20 days during the summer from 06/11/13 to 08/07/13 at their regular rate of pay.

HIRE the following for the Summer School Programs (06/12/13-07/03/13):

- HCHS – Credit Recovery Teacher – Lynn Marshall  
Algebra I EOC Teacher – Brent Jones
- BMS – Credit Recovery Teacher – Chey Bowers
- BES – Summer Reading Teacher – Anna Beth Rackley  
WINGS Bus Driver – Amanda Stanford
- BHS – Credit Recovery Teacher – Carson Lassiter  
WINGS Bus Driver – Chris Johnson
- PS - Credit Recovery Teacher – Cynthia Goodson

Algebra I EOC Teacher – Teresa Culbreth  
WINGS Bus Driver – Faith Ealum  
PDLH – Credit Recovery Teacher – Brian Morgan  
Algebra I EOC Teacher – Kevin Collins  
PDLE – Summer Reading Teacher – Teresa Rolling  
WINGS Bus Driver – Merlene Simmons

ESE Summer Program:  
ESE Teacher – Amber Dunn  
Speech/Language Therapist – Kim Sheffield  
ESE Aide – Faye Berkley

Food Service Program:  
BES – Cynthia Strickland, Gayle Simmons, Sharon Scott  
BHS – Tammy Harrison, Peggy Helms  
PS - Tara Slater, Penny Martin  
PDLE – Mary Harris, Lucinda White

Debbie Kolmetz moved to approve, second by Sid Johnson which passed unanimously.

#### FEDERAL, STATE PROGRAMS OR PROJECTS

##### A. APPROVAL OF THE INSTRUCTIONAL PERSONNEL EVALUATION SYSTEM FOR 2012-2013-

Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously.

S. min. p. \_\_\_\_

#### COMMENTS

Superintendent Dixon reported the District is in the preliminary stage of making application to the Florida Department of Education for a new K-8 education complex for Bonifay. It will be a K-5 and 6-8 facility built side by side. The proposed facility will be designated as a shelter by the Florida Emergency Management for use during hurricanes, tropical storms and other weather emergencies; as well as manmade or technological emergencies. Further information will be provided to the public as plans are developed and approved.

The Chairman announced the Board would take a short break and go into Executive Session for the purpose of salary negotiations. There being no further business Sid Johnson moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 9:20 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD BUDGET WORKSHOP JUNE 18, 2013

The Holmes County School Board held a Budget Workshop on Tuesday, June 18<sup>th</sup> at 4:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley - Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Finance Officer Larry Hawkins and Administrators Jim Goodman, Janie Lolley and Larry Zorn.

The Board discussed the projected New K-5 Bonifay School with K-8 when DOE approves. Clemons Rutherford Architects was on hand at the workshop to answer questions concerning the new school.

Also the purpose of the workshop was to discuss the 2013-2014 Budget and Millage Rate that Mr. Hawkins plans to ask approval to advertise during the July 16<sup>th</sup> Board Meeting. Mr. Hawkins presented the Board a Budget Analysis for the upcoming year. The Board also discussed holding a Special Session to comply with state regulations pertaining to the Budget. The workshop concluded at 5:30 p.m.

**HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
JUNE 18, 2013**

The Holmes County School Board met in Regular Session on Tuesday, June 18, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor and Administrators Jim Goodman, Janie Lolley and Larry Zorn

**FACILITIES**

A. CONTRACT AGREEMENT WITH CLEMONS, RUTHERFORD & ASSOCIATES, INC. – Architects for the projected New K-5 Bonifay School with K-8 when approval granted by DOE – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. Folder 2013-\_\_\_\_

**ADMINISTRATIVE PROGRAMS-**

- A. 2013-2014 CONTRACT AGREEMENT FOR PAEC RISK MANAGEMENT PARTICIPATION – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. 2013-2014 PAEC CONTRACT AGREEMENT FOR TSA CONSULTING SERVICES – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- C. AMEND 2012-2013 CALENDAR – TO INCLUDE DAYS BHS CLOSED FOR WATER PUMP OUTAGE - Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

**TRANSPORTATION**

A. LEASE AGREEMENT FOR THE PURCHASE OF 11 SCHOOL BUSES – This agreement will be for a period of 5 years at \$241,005.83 per year – Sid Johnson moved to approve and second by Shirley Owens. Sid Johnson moved to amend the motion to include race track money be tied into the purchase of the buses, second by Shirley Owens which passed unanimously. The original motion as amended then passed unanimously. See folder 2013-\_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Debbie Kolmetz as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 06/04/13 Minutes.

**PERSONNEL** – Superintendent Dixon made the following recommendations:

**HIRE** the following for the 2013-2014 school year:

- Debbie Drake, Teacher at PDLH.
- Dylan Skinner, Teacher at HCHS.
- Holly Blane, Teacher at PS.
- Mitzi Speigner, Teacher at PS.

TRANSFER the following for the 2013-2014 school year:

Gwendolyn Summer Alford, Teacher at PDLE to PDLH.

.50 Reading Coach Position at HCHS to PS for 100% Reading Coach.

.50 Reading Coach Position at BES to BMS for 100% Reading Coach.

Maelynn Hatfield, .50 HCHS/.50 PS Reading Coach to 100% Reading Coach at BHS.

Tonya McInnis, .50 PDLH/.50 PDLE Reading Coach to 100% Reading Coach at PDLE.

Woodrow Vaughan, Principal at PDLE to District Administrator on Special Assignment from 7/01/13 to 8/31/13.

AMEND the following Technology Assistants from 10-month to 12-month personnel: (effective 07/01/13)  
Lee Gilley, Steven Thomas and Kevin Zorn.

AMEND Joey Braxton from 10-Month to 12-Month Custodian at BES, effective 07/01/13.

HIRE the following for the Summer School Program (06/12/13-07/03/13):

WINGS Bus Driver – Penny Jones and Joe Roberts

ESE Teacher – Mary Dady

APPROVE a Medical Leave of Absence on Kathy Duffell, Lunchroom Manager at BMS, beginning 05/20/13 at 7:00 a.m. and ending 06/05/13 at 3:00 p.m.

ACCEPT the Resignation from Employment on Kyle Newsom, Assistant Principal at BMS, effective 06/30/13.

OPEN the following positions for the 2013-2014 school year:

1 Reading Coach/Curriculum at PDLH.

1 Elementary Teacher at PDLE.

1 High School Drama/Art/Music Teacher at PDLH.

1 Teacher at BES.

1 District Reading Coach

1 Data Clerk at the District Office.

4 District Maintenance II Positions.

Jason Motley moved to approve, second by Shirley Owens which passed unanimously.

Superintendent Dixon presented the Instructional Employee's Salary Increase that was ratified by the teachers on 06/03/13 as follows: HCTA proposes to increase each instructional employee's salary by \$1575.00. There is no performance criteria required for the raise. The \$1575.00 will be distributed among the 24 pay periods for the 2013-2014 school year, beginning with the first paycheck in August of 2013. Superintendent Dixon also recommended all non-instructional personnel be given an increased amount to each step of a salaried position on the salary schedule equal to **4.9%** times step zero for that position effective the school year 2013-2014. Sid Johnson moved to approve, second by Shirley Owens which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 6:15 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
JULY 2, 2013

The Holmes County School Board met in Regular Session on Tuesday, July 2, 2013 at 9 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor and Administrators Jim Goodman, Gil Anderson, Donnita Butorac, and Larry Zorn, and Finance Officer Larry Hawkins.

HEARING THE PUBLIC

Greg Kelley with Clemons, Rutherford & Associates (Architects) presented the plans for the New Bonifay K-8 School for board approval. Jason Motley moved to approve, second by Sid Johnson which passed unanimously.

FACILITIES – (Bids for Year 2013-2014)

- A. CONTRACT FOR CERTIFIED WASTEWATER TREATMENT/POTABLE WATER PLANT OPERATOR – Services provided by Jack Marell for the sum of \$900 per month. Sid Johnson Moved to approve, second by Debbie Kolmetz which passed unanimously. Bid folder 2013-03
- B. JANITORIAL SUPPLY BIDS – Committee Recommendation – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. Bid folder 2013-04
- C. GREASE TRAP PUMPING – 1<sup>st</sup> Year Extension with Walker Septic Tank Service – Debbie Kolmetz moved to approve, second by Shirley Owens which passed unanimously. Bid folder 2013-05
- D. PEST CONTROL – 1<sup>st</sup> Year Extension with Cross Country Exterminators – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. Bid folder 2013-06
- E. FIRE EXTINGUISHER – 1<sup>st</sup> Year Extension with Star Fire – Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. Bid folder 2013-07
- F. PROPANE – 1<sup>st</sup> Year Extension with Tri-County – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. Bid folder 2013-08

ADMINISTRATIVE PROGRAMS- (For Year 2013-2014)

- A. RESOLUTION FOR DISTRICT PARTICIPATION IN PAEC – Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_\_
- B. RESOLUTION FOR PAEC PROFESSIONAL DEVELOPMENT CENTER – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_\_
- C. PERFORMANCE CONTRACT FOR ESE CONSULTATIVE SERVICES WITH PAEC – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_\_
- D. RESOLUTION AND CONTRACT FOR GATEWAY EDUCATIONAL COMPUTING CONSULTANTS – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_\_
- E. RESOLUTION AND CONTRACT FOR PAEC STUDENT DATA SERVICES – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_\_
- F. AGREEMENT WITH BAY COUNTY FOR SECURING EDUCATIONAL SERVICES – Debbie Kolmetz moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_\_
- G. SERVICE AGREEMENT WITH FSU MULTIDISCIPLINARY EVALUATION & CONSULTING CENTER – Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_\_
- H. COOPERATIVE AGREEMENT WITH TRI-COUNTY COMMUNITY COUNCIL HEAD START – Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_\_
- I. CONTRACTED SERVICES BIDS -
  - 1) PHYSICAL THERAPY SERVICES – 1<sup>st</sup> year Extension with Restore Therapy – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. Bid folder 2013-09

- 2) VISUAL & HEARING IMPAIRMENT – Independent Training for the Blind was the only bid submitted. Jason Motley moved to accept the bid and approve the contract, second by Sid Johnson which passed unanimously. Bid folder 2013- 09

FOOD SERVICE/TRANSPORTATION – (Bids For Year 2013-2014)

- A. GAS & DIESEL – Retif Oil & Fuel was the only bid received. Debbie Kolmetz moved to accept the bid, second by Shirley Owens which passed unanimously. Bid folder 2013-10
- B. PETROLEUM PRODUCTS – The Committee recommended Davis Oil for Motor Oil, Chassis Lubricant and Wheel Bearing Grease and Home Oil Company for Transmission Fluid and Anti-Freeze. Sid Johnson moved to approve the recommendation, second by Shirley Owens which passed unanimously. Bid folder 2013- 11
- C. MILK – 2<sup>nd</sup> Year Extension with Borden (Ike Steverson) – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. Bid folder 2013-12
- D. BREAD – 2<sup>nd</sup> Year Extension with Sara Lee – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. Bid folder 2013- 13
- E. TIRES – 2<sup>nd</sup> Year Extension with Road Mart – Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously. Bid folder 2013-14

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Jason Motley as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 06/18/13 Minutes of Workshop and Board Meeting.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2013-2014 school year:

- Catherine Tinsley as Teacher at PDLE.
- David Heath Carroll as Drama/Art/Music Teacher at PDLH.
- Wendy McGowan as Teacher at BES.
- Matt Tate as Assistant Principal at BMS.
- Carrie Hayford as English Teacher at BHS.
- Beth Williams as Elementary Teacher at BHS.
- Jacqueline Yell as Math Teacher at BHS.
- Contessa Griffith as Aide I at BHS.
- Norman David Harris as District Maintenance II.
- Matthew Williams as District Maintenance II.
- Gerald Yates as District Maintenance II.
- William (Billy) Zorn as District Maintenance II.

TRANSFER the following for the 2013-2014 school year:

- Anissa Locke, Teacher at PDLH to Principal at PDLE.
- Brent Jones, Teacher at HCHS to Assistant Principal at PS.
- Jena Brooks, Teacher at the GAP to Biology Teacher at PDLH.
- Kimberly Blain, Teacher at the GAP to ESE/Reading Teacher at PDLH.
- Shannon White, Teacher at BES to PDLE.
- Jeromy Powell, Teacher at BHS to HCHS.
- Nikki Ellenburg, Teacher at PS to Reading Teacher at BHS.
- Jill Cook, Teacher at HCHS 72%/BMS 28% to 100% at BMS.
- Pam Short, 50%BES/50%BMS Reading Teacher to 12-Month District Reading Coach.
- Nicki Newsom, Data Clerk at HCHS to 12-Month District Data Clerk.

AMEND the following for the 2013-2014 school year:

- Tammy Godwin, Aide I to Teacher at PDLE.
- Beth Evers, Aide I to Teacher at BHS.
- Heather Wilkerson, Aide III to Aide II at PS.

Faye Berkley, Aide II to Aide I at BES.  
Jenny Brantley, Secretary/Data to Data I at PS.

ACCEPT the Resignation from Employment for Retirement Purposes on Woodrow Vaughan, Administrator, effective 08/30/13 at 3:00 p.m.

Sid Johnson moved to approve, second by Jason Motley which passed unanimously.

#### FEDERAL, STATE PROGRAMS OR PROJECTS

- A. PROPOSAL FOR EXCEPTIONAL CONSULTING SERVICES FOR IDEA GRANT – with Lee Kotick – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- B. INTERAGENCY TRANSITION PROCEDURES AGREEMENT FOR CHILDREN AND FAMILIES BIRTH THROUGH KINDERGARTEN – Debbie Kolmetz moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 9:30 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION JULY 16, 2013

The Holmes County School Board met in Regular Session on Tuesday, July 16, 2013 at 6 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor and Administrators Jim Goodman, Carmen Bush and Larry Zorn, Finance Officer Larry Hawkins and the Resource Officer Adrienne Odum. Jason Motley was unable to attend.

#### FACILITIES –

- A. RESOLUTIONS FOR NEW PreK-8 BONIFAY SCHOOL – SPECIAL FACILITY CONSTRUCTION ACCOUNT – a) Final Phase III Plan Certification have been certified as complete and in compliance with the building and life safety codes; b) Total Cost Per Student Station Not to Exceed total project cost of \$43,766,320; c) Bid Advertisement Agreement to begin advertising for bids within thirty days or receiving an encumbrance authorization in regards to the construction of the new Bonifay School. Sid Johnson moved to approve the resolutions, second by Shirley Owens which passed unanimously. See folder 2013- 01
- B. PROJECT PRIORITY LIST – For New Construction of the New PreK-8 Bonifay School – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. See folder 2013- 01
- C. Superintendent Dixon presented a Power Point Presentation to the Board for the New Bonifay Consolidated PreK-8 School. See folder 2013- 01

#### ADMINISTRATIVE PROGRAMS- (For Year 2013-2014)

- A. APPROVAL TO ADVERTISE THE 2013-2014 TENTATIVE BUDGET - Finance Officer Larry Hawkins presented the tentative budget and proposed millage rates and also asked the board to hold a Budget Hearing/Special Session on Monday, July 29, 2013, at 5:15 p.m. Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously.

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 07/02/13 Minutes.

**PERSONNEL –**

Chair Rusty Williams requested the recommendation for Kimberly Coy Williams be a separate item from the other recommendations due to a voting conflict. Superintendent Dixon then made the following recommendations:

**HIRE** the following for the 2013-2014 school year:

- Ryan Boyd as PE/Baseball Teacher at BHS.
- Richard Shane Bush as Alternative Teacher at the GAP.
- Zeb Brown as Teacher at the GAP.
- Brennis Bodiford as Math Teacher at PDLH.
- Paula Thompson as Secretary/Data at HCHS.

**TRANSFER** the following for the 2013-2014 school year:

- Amanda Baggett, Teacher at PDLH to HCHS.

**ACCEPT** the Resignation from Employment on the following:

- Martha Riley, Teacher at BHS, effective 07/31/13 at 3:00 p.m. for Retirement Purposes.
- Terri Redmon, Aide I at PDLE, effective 07/31/13.

**APPROVE** a Maternity Leave of Absence on Elisha Weeks, Teacher at Bethlehem, beginning 08/08/13 at 7:30 p.m. and ending 06/11/14 at 3:00 p.m.

**OPEN** an ESE Teaching Position at BHS.

**OPEN** a Maintenance II Position at HCHS.

Sid Johnson moved to approve, second by Shirley Owens which passed unanimously.

Superintendent Dixon recommended hiring Kimberly Coy Williams as Elementary Teacher at BES for the 2013-2014 school year. Shirley Owens moved to approve, second by Debbie Kolmetz which passed 3-0 with Rusty Williams abstaining from voting due to a voting conflict.

**FEDERAL, STATE PROGRAMS OR PROJECTS**

- A. 2013-2014 SCHOOL READINESS PROVIDER CONTRACT – Debbie Kolmetz moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- B. 2013-2014 TITLE I, PART A: IMPROVING THE ACADEMIC ACHIEVEMENT OF THE DISADVANTAGED PROJECT APPLICATION– Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

There being no further business Sid Johnson moved to adjourn, second by Debbie Kolmetz which passed unanimously. The meeting adjourned at 6:30 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
BUDGET HEARING/SPECIAL SESSION  
JULY 29, 2013

The Holmes County School Board held a Public Hearing and met in Special Session on Monday, July 29, 2013 at 5:15 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrator Jim Goodman, and Finance Officer Larry Hawkins. Board Member Debbie Kolmetz was unable to attend.

ADMINISTRATIVE PROGRAMS –

**A. RESOLUTION TO ADOPT TENTATIVE MILLAGE FOR 2013-2014**

**Whereas**, the School Board of Holmes County, Florida, did pursuant to chapters 200 and 1011, Florida Statutes, approve tentative millage rates for the fiscal year July 1, 2013 to June 30, 2014; and

**Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the tentative millage rates for fiscal year 2013-2014 in the amounts of:

	<u>Tentative Millage Levy</u>	<u>Proposed Amount to be Raised</u>
Required Local Effort	5.148	2,302,017
Basic Discretionary	0.748	334,481
Capital Outlay	1.500	670,751
Total	7.396	3,307,249

The total millage rate to be levied exceeds the roll-back rate by **20.26** percent.

**Resolved**, That the District School Board of Holmes County adopted each tentative millage rate for the fiscal year July 1, 2013 to June 30, 2014 on July 29, 2013 by separate vote prior to adopting the tentative budget. Sid Johnson moved to adopt the resolution, second by Jason Motley which passed unanimously.

**B. RESOLUTION TO ADOPT TENTATIVE BUDGET FOR 2013-2014**

**Whereas**, the School Board of Holmes County, Florida, did, pursuant to chapters 200 and 1011, Florida Statutes, approve tentative millage rates and tentative budget for the fiscal year July 1, 2013 to June 30, 2014;

**Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the tentative millage rates and the budget for the fiscal year 2013-2014,

**Resolved**, that the attached budget of the District School Board of Holmes County, including the millage rates as set forth therein, is hereby adopted by the School Board of Holmes County as a tentative budget for the categories indicated for the fiscal year July 1, 2013 to June 30, 2014.

**Adopted** this 29<sup>th</sup> day of July, 2013, on a motion by Jason Motley and second by Sid Johnson which passed unanimously. S. min. page \_\_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Shirley Owens as follows: Invoices, Warrant List, P. O.'s over \$3000, and 7/16/13 Minutes.

COMMENTS

Rusty Williams presented his Form 8B Memorandum of Voting Conflict for abstaining from voting at the 7/16/13 Board Meeting due to hiring his daughter-in-law. Sid Johnson moved to accept the form, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_\_

There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 5:25 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
AUGUST 6, 2013

The Holmes County School Board met in Regular Session on Tuesday, August 6, 2013 at 9 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Gil Anderson, Donnita Butorac, Jean West and Larry Zorn, and Director Marcia Jernigan.

FACILITIES –

A. GARBAGE DISPOSAL BID – 2<sup>nd</sup> Year Extension with Waste Management – Debbie Kolmetz moved to approve, second by Jason Motley which passed unanimously. See folder 2013- 15

ADMINISTRATIVE PROGRAMS- (For Year 2013-2014)

- A. CONTRACT TO PROVIDE LOCAL LAW ENFORCEMENT – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- B. CODE OF STUDENT CONDUCT – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- C. PERSONNEL HANDBOOK – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- D. INTERAGENCY AGREEMENT WITH CHIPOLA COLLEGE FOR TAKE STOCK IN CHILDREN PROGRAM – Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p \_\_\_\_
- E. SERVICE AGREEMENT FOR ABA SERVICES WITH FSU ECAP – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- F. CONTRACTED SERVICES BIDS -
- 3) PERFORMANCE CONTRACT FOR BEHAVIORAL AND COUNSELING SERVICES --- 1<sup>st</sup> year Extension with Spectrum Counseling Services – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. Bid folder 2013-09
  - 4) PERFORMANCE CONTRACT FOR OCCUPATIONAL THERAPY SERVICES – 2<sup>nd</sup> year Extension with Alpha-Omega Therapy & Counseling - Shirley Owens moved to approve the contract, second by Sid Johnson which passed unanimously. Bid folder 2013- 09

FOOD SERVICE/TRANSPORTATION –

A. 2013-2014 FOOD & NON-FOOD BIDS FOR AUGUST-DECEMBER – Debbie Kolmetz moved to accept the Committee recommendation on the bid, second by Shirley Owens which passed unanimously. Bid folder 2013-16

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 07/29/13 Special Session Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2013-2014 school year:

- Garrett West as MS Science Teacher at BHS.
- Nancy Messer as Elementary Teacher at BHS.
- Jonathan McKinney as Elementary Teacher at BHS.
- Aileen Mork as MS Science Teacher at BMS.
- Justin Bruce as ESE Teacher at PS.
- Christopher Steverson as MS Social Science Teacher at PDLH.
- Christopher Peterson as Aide II at PDLE.
- Amanda Gautney as Pre-K Aide II at BHS.

Stacy L. Collins as ESE/Reading Teacher at PDLH.  
Alisha Tate as Reading/Language Arts Teacher at PDLH.

AMEND Duane Bowers from 12 Month Custodian to Maintenance II at HCHS, effective 08/07/13.

AMEND Angel Urquhart from 10 Month Bus Driver/.50 Administrative Secretary to full time 10 month Staffing Assistant, effective 8/08/13.

APPROVE a Maternity Leave of Absence on Amanda Widmer, Bus Driver in Bonifay, beginning 08/19/13 at 6:30 a.m. and ending 09/27/13 at 4:00 p.m.

ACCEPT THE Resignation from Employment for Retirement Purposes on Janice Gilley, Paraprofessional at BHS, effective 08/05/13 at 3:00 p.m.

Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously.

#### FEDERAL, STATE PROGRAMS OR PROJECTS

- A. PROJECT APPLICATION FOR 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS – WINGS-  
Shirley Owens moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- B. PROJECT APPLICATION FOR IDEA PART B, ENTITLEMENT & IDEA, PART B PRESCHOOL –  
Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

#### COMMENTS

The Board set Friday, August 16, 2013, to meet at the District Office for the purpose of a school walk through at each school.

There being no further business Jason Motley moved to adjourn, second by Debbie Kolmetz which passed unanimously. The meeting adjourned at 9:35 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION AUGUST 20, 2013

The Holmes County School Board met in Regular Session on Tuesday, August 20, 2013 at 6 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams - Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrator Jim Goodman and Resource Officer Adrienne Odum.

#### ADMINISTRATIVE PROGRAMS-

- A. 2013-2014 DUAL ENROLLMENT ARTICULATION AGREEMENT WITH CHIPOLA COLLEGE-  
Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Debbie Kolmetz as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 08/06/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2013-2014 school year:

Denise McGowan as Teacher at the GAP, effective 08/21/13.

Mary Lemieux as Aide III at BHS, effective 08/21/13.

Carla Bryan as Bus Driver at PDL, effective 08/21/13.

ACCEPT the Resignation from Employment on the following:

Zeb Brown, Teacher at the GAP, effective 08/12/13 at 7:30 a.m.

Kathy Cullifer, Lunchroom Worker at PDLE, effective 08/15/13 at 7:00 a.m. (Retirement)

APPROVE a Medical Leave of Absence on Jimmie G. Stafford, Lunchroom Worker at PDLH, beginning 08/15/13 at 7:00 a.m. and ending 09/20/13 at 3:00 p.m.

APPROVE a Medical Leave of Absence on Belinda Evans, PreK Teacher at PDLE, beginning 08/08/13 at 8:00 a.m. and ending 10/25/13 at 3:00 p.m.

APPROVE a Leave of Absence on Cody Carroll, Aide I at PDLH, beginning 08/20/13 and ending 12/31/13.

OPEN an ESE Personal Aide Position at Bethlehem.

HIRE the following for the 2013-2014 Academic/Summer WINGS Program:

**Evaluator** – Kelley McKee      **Lead Coordinator** – Marie Ellenburg

**BHS** – Teachers – Leesa Lee, Alesha Gilley, Carol Gillespie, Mary Dady, Alice Hall,  
Ryan Boyd, Cheryl Whitaker, Shelley Smith

Aides – Ashley Harker, Zach Lee

Tutors – Tara Rogers, Savannah Lee, Caleb Whitaker, Miranda Whitaker,  
Caleb Whitaker, Milagro Beall, Erin Dady

**BES** – Teachers – Phillip Byrd, Sharon parmer, Jennifer Neitsch, Mary Atwell, Vicki  
Steverson, Amy Somerset, Anna Beth Rackley, Laura Sims, Rachael  
Cooley, Stephanie Brown, Rebecca Peterson, Kristyl Messer

Aides – Anda Justice, Faye Berkley, Casey Underwood, Kim Farrow, Tracey Scott,  
Tanya Henderson, William Steverson, Kim Williams

Tutors – Ally Owens, Victoria Justice, Ben Garner, Quinton Bain, Zach Neitsch,  
Forrest Somerset, Melea Kirk, Victoria Justice, Jessica Vergara, Savannah  
Messer, Julie Wells, Sara Oldham, Sierra Smith, Kayla Purkey

**BMS** – Teachers – Matt Tate, Linda Cloud, Andy Howell, Amy Tate, Chey Bowers, Linda  
Warnock, Natalie Bowman

Aide – Penney Jones

Tutors – Eric Henderson, Katie Mitchell, John Etheridge

**PDLE** – Teachers – Brian Morgan, Donna Griffin, Donna Hicks, Terry Commander,  
Kelly Owen

Aides – Makalya Hicks, Whitney Stafford

Tutors – Kristen Campbell, Dusty Griffin, Deliah Bass, Shelby Rushing,  
Anna Robertson

**PS** – Teachers – Faye Corbitt, Lindsey Smith, Melissa Whitledge, Lacey Brown,  
Ben Jones

Aides – Betty Carnley, Faith Ealum, Susan Lane

Tutors – Wyatt Yancey, Jacob Ealum, Chelsea Corbitt

Personnel hired to work in afterschool positions funded by the Holmes County School Board will not be allowed to work for any other private or public afterschool program during the 2013-2014 school year.

Personnel will be utilized during the afterschool academic school year and during the summer school program. Work hours and schedules will be followed as outlined in the approved grant. Personnel hired at one school site may be utilized at all school sites based on program needs and approval of the project director.

Sid Johnson moved to approve the recommendations, second by Jason Motley. During discussion Debbie Kolmetz requested to go on record as not approving the WINGS Program and also requested the personnel recommendation be divided and the WINGS personnel voted on in a separate vote. Mr. Johnson and Mr. Motley then withdrew their motion and second.

Debbie Kolmetz moved to approve the personnel recommendations without the WINGS personnel, second by Shirley Owens which passed unanimously.

Sid Johnson moved to approve the 2013-2014 Academic/Summer WINGS personnel, second by Jason Motley which passed 4-1 with Debbie Kolmetz voting against the recommendation.

#### COMMENTS

Debbie Kolmetz requested to go on record for being against cokes and candy being sold in the schools and to be sure nothing is sold before one hour after the last lunch has been served to follow policy.

There being no further business Jason Motley moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 6:25 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION SEPTEMBER 3, 2013

The Holmes County School Board met in Regular Session on Tuesday, September 3, 2013 at 9 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Jim Goodman, Carmen Bush, Janie Lolley and Larry Zorn. Rusty Williams was unable to attend and Jason Motley acted as Chair.

#### ADMINISTRATIVE PROGRAMS-

- A. 2013- 2014 INSURANCE COMMITTEE RECOMMENDATION – There will be no premium increase or policy change. Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_
- B. CONTRACT WITH CHEMICAL ADDICTIONS RECOVERY EFFORT, INC. - Shirley Owens moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- C. 2013-2014 PERSONNEL HANDBOOK – AMENDED – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- D. ESE TRANSPORTATION CONTRACTS – Debbie Kolmetz moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Debbie Kolmetz as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 08/20/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE Ashley Hardy as ESE Personal Aide III at BHS, effective 09/03/13.

HIRE the following for the 2013-2014 WINGS Academic/Summer program:

- Teacher – Cynthia Goodson
- Aide - Kim Cullifer
- Tutor – Zakkiyah King

Debbie Kolmetz moved to separate the two items, second by Shirley Owens which passed unanimously. Sid Johnson then moved to approve the ESE position recommendation, second by Shirley Owens which passed unanimously. Sid Johnson moved to approve the WINGS recommendation, second by Shirley Owens which passed 3-1 with Debbie Kolmetz voting against the recommendation.

FEDERAL, STATE PROGRAMS OR RPROJECTS

A. 2013- 2014 DISTRICT CONTROLLED OPEN ENROLLMENT PLAN – Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_\_

There being no further business Sid Johnson moved to adjourn, second by Debbie Kolmetz which passed unanimously. The meeting adjourned at 9:20 a.m.

\_\_\_\_\_  
Rusty Williams, Chairman

\_\_\_\_\_  
Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
PUBLIC HEARING/REGULAR SESSION  
SEPTEMBER 17, 2013

The Holmes County School Board held a Public Hearing and met in Regular Session Tuesday, September 17, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams – Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrator Jim Goodman, Finance Officer Larry Hawkins and Resource Officer Greg Johnson. Jason Motley was unable to attend.

Mr. Williams opened the meeting with a Public Hearing for the adoption of the final millage rates and budget for the 2013-2014 fiscal year. After the public was allowed to respond Mr. Williams began the regular scheduled meeting.

ADMINISTRATIVE PROGRAMS –

A. **RESOLUTION TO ADOPT MILLAGE FOR 2013-2014**

**Whereas**, the School Board of Holmes County, Florida, did pursuant to chapters 200 and 1011, Florida Statutes, approve the final millage rates and final budget for the fiscal year July 1, 2013 to June 30, 2014;

**Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates for fiscal year 2013-2014 in the amounts of:

	<u>Tentative Millage Levy</u>	<u>Proposed Amount to be Raised</u>
<b>Required Local Effort</b>	<b>5.148</b>	<b>2,302,019</b>
<b>Basic Discretionary</b>	<b>0.748</b>	<b>334,482</b>
<b>Capital Outlay</b>	<b>1.500</b>	<b>670,751</b>
<b>Total</b>	<b>7.396</b>	<b>3,307,252</b>

The total millage rate to be levied exceeds the roll-back rate by **20.26** percent.

**Resolved**, That the District School Board of Holmes County adopted each final millage rate for the fiscal year July 1, 2013 to June 30, 2014 on September 17, 2013 by separate vote prior to adopting the final budget. Sid Johnson moved to adopt the resolution, second by Shirley Owens which passed 3-1 with Debbie Kolmetz voting against the motion.

**B. RESOLUTION TO ADOPT BUDGET FOR 2013-2014**

**Whereas**, the School Board of Holmes County, Florida, did, pursuant to chapters 200 and 1011, Florida Statutes, approve the final millage rates and final budget for the fiscal year July 1, 2013 to June 30, 2014; and **Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates and the budget for the fiscal year 2013-2014.

**Resolved**, that the attached budget of the District School Board of Holmes County, including the millage rates as set forth therein, is hereby adopted by the School Board of Holmes County as a final budget for the categories indicated for the fiscal year July 1, 2013 to June 30, 2014.

**Adopted** this 17<sup>th</sup> day of September, 2013, on a motion by Shirley Owens and second by Sid Johnson which passed unanimously. S. min. page \_\_\_\_\_

**C. RESOLUTIONS TO APPROVE THE FOLLOWING: s. min. p. \_\_\_\_\_**

- 1) Approval of Fund Balances for the Fiscal year 2012-2013. Sid Johnson moved to approve, second by Shirley Owens which passed unanimously.
- 2) Approval of the Fiscal Year 2012-2013 Annual Financial Report. Sid Johnson moved to approve, second by Shirley Owens which passed unanimously.
- 3) Resolution for Maintenance of Effort for Exceptional Student Education for Fiscal Year 2013-2014 in the amount of \$300,000. Shirley Owens moved to approve, second by Sid Johnson which passed unanimously.
- 4) Total use of Categorical Flexibility funds: \$908,304.00. Sid Johnson moved to approve, second by Shirley Owens which passed unanimously.

D. 2013-2014 OUT OF COUNTY STUDENTS– Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_\_

E. 2013-2014 FIRST SEMESTER BELL SCHEDULE – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_\_

F. 2013-2014 FIRST SEMESTER OUT OF FIELD TEACHERS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_\_

G. 2013-2014 SCHOOL ADVISORY COUNCILS – Debbie Kolmetz moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_\_

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendment (From 07/02/12 through 02/07/13 General and 07/02/12 through 06/30/13 Federal), and the 09/03/13 Minutes.

S. min. p. \_\_\_\_\_

PERSONNEL – Superintendent Dixon made the following recommendations:

AMEND the beginning date of employment on Ashley Hardy to 09/09/13.

APPROVE a Medical Leave of Absence on Evie Hanes, Lunchroom/Custodian at PDLE, beginning 08/26/13 at 6:30 a.m. and ending 09/16/13 at 6:30 a.m.

APPROVE a Medical Leave of Absence on Kim Lee, Bus Driver at PDL, beginning 09/16/13 and ending 10/11/13.

TERMINATE the Employment of Jacqueline Yell, Math Teacher at BHS, effective 09/16/13 at 3:00 p.m.

ADD Norman E. Harris, District Maintenance, to the DROP, beginning 09/01/13.

Shirley Owens moved to approve, second by Sid Johnson which passed unanimously.

There being no further business Sid Johnson moved to adjourn, second by Debbie Kolmetz which passed unanimously. The meeting adjourned at 6:28 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
OCTOBER 1, 2013

The Holmes County School Board met in Regular Session on Tuesday, October 1, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Jim Goodman, Carmen Bush, Janie Lolley and Larry Zorn, Finance Officer Larry Hawkins and Resource Officer Greg Johnson. Board Chair Rusty Williams was unable to attend and Jason Motley served as the Chair.

FACILITIES –

A. FIVE YEAR WORK PLAN – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

ADMINISTRATIVE PROGRAMS-

- A. AMEND 2013-2014 SCHOOL CALENDAR – To include schools closed for students on August 19, 2013 due to flooding conditions and road closure – Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_
- B. 2012-2017 MASTER IN-SERVICE PLAN – Shirley Owens moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- C. CONTRACT AGREEMENT WITH PAEC FOR STEM SCHOLARS TRANSPORTATION SERVICES – (08/01/13 through 07/31/14) - Debbie Kolmetz moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- D. AMEND THE 2013-2014 OUT OF FIELD TEACHERS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p \_\_\_\_
- E. 2013-2014 OUT OF COUNTY/STATE STUDENTS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- F. OVERNIGHT/OUT OF STATE TRIPS – (BHS, HCHS, PDLH & PS FFA) - Debbie Kolmetz moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), Monthly Financial Report and 09/17/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE Rebecca Prescott as Lunchroom Worker at PDLE, effective 10/01/13.

ACCEPT the Resignation from Employment on Jolinda Toole, Bus Driver in Bonifay, effective 9/30/13 at 3:00 p.m.

Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously.

FEDERAL, STATE PROGRAMS OR PROJECTS

A. 2012-2013 SCHOOL PUBLIC ACCOUNTABILITY REPORTS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

There being no further business Sid Johnson moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 9:15 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
OCTOBER 15, 2013

The Holmes County School Board met in Regular Session on Tuesday, October 15, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams – Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Jim Goodman and Janie Lolley.

Chair Rusty Williams announced a change to the Agenda and added the Florida Virtual School Agreement to 4E under Administrative Programs. He also announced the Board would go into Executive Session immediately following the meeting.

FACILITIES –

A. BALL FIELD LIGHTS AT POPLAR SPRINGS – Superintendent Dixon requested the Board approve putting lights on the ball field at Poplar Springs as they were the only field in the county that did not have lights. Sid Johnson moved to approve, second by Jason Motley which passed unanimously.

ADMINISTRATIVE PROGRAMS-

- A. K12 FLORIDA ONLINE SERVICE AGREEMENT– Serving K-6 Students – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- B. EDGENUITY ONLINE SERVICE AGREEMENT – Serving 6-12 Students – Shirley Owens moved to approve, second by Sid Johnson which passed 4-1 with Debbie Kolmetz voting against the motion. S. min. p. \_\_\_\_
- C. OUT OF COUNTY/STATE STUDENTS – Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_
- D. OVERNIGHT/OUT OF STATE TRIPS – PDLH FBLA to Sarasota, FL – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- E. FLORIDA VIRTUAL SCHOOL AGREEMENT – Debbie Kolmetz moved to approve, second by Sid Johnson which passed 4-0 with Jason Motley abstaining due to a voting conflict. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 10/01/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

ACCEPT the Resignation from Employment on the following:

Ryan Leavins, Teacher at PDLE, effective 10/11/13 at 3:00 p.m.

Rhonda Joiner, Teacher at BMS, effective 11/30/13 at 3:00 p.m. for Retirement.  
Donna Gavin, Bonifay Bus Driver, effective 11/04/13 at 6:30 a.m. for Retirement.  
Janet Ellenburg, Bonifay Bus Driver, effective 11/04/13 at 6:30 a.m. for Retirement.

APPROVE a Maternity Leave of Absence on Mandi Boyd, Teacher at HCHS, beginning 10/03/13 at 3:00 p.m. and ending 11/15/13 at 3:00 p.m.

APPROVE a Maternity Leave of Absence on Beth Williams, Teacher at BHS, beginning 10/07/13 at 7:00 p.m. and ending 01/06/14 at 7:00 a.m.

APPROVE a Maternity Leave of Absence on Lacy Brown, Teacher at PS, beginning 11/04/13 at 7:00 a.m. and ending 12/18/13 at 7:00 a.m.

OPEN two Aide positions at Poplar Springs.

Sid Johnson moved to approve the recommendations, second by Shirley Owens which passed unanimously.

#### FEDERAL, STATE PROGRAMS OR PROJECTS

- A. TITLE II PART A TEACHER & PRINCIPAL TRAINING PROJECT APPLICATION – Jason Motley moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. REDEVELOPMENT OF THE PROFESSIONAL DEVELOPMENT SYSTEM 2013-2014 AND BEYOND – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

#### COMMENTS

Board Member Debbie Kolmetz discussed board meetings being audio or video taped to be put online on the district website for the public who are unable to attend to have access to. She then moved to audio tape meetings and put them on line. The motion died for lack of a second.

Mrs. Kolmetz then moved to have personnel recommendations include their qualifications, their certification and years they have taught be shown on the agenda the board receives. The motion died for lack of a second.

Board Chair Rusty Williams recognized and commended Superintendent Dixon for successfully completing the program and certification requirements of the Florida Superintendent Special Certification Program.

Superintendent Dixon shared with the Board a letter from the Governor commending the Board for being 1 of 16 counties to have completed the teacher negotiations for this school year.

Chair Rusty Williams announced the Board would take a short break and go into Executive Session for the purpose of personnel issues. There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 6:24 p.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
NOVEMBER 5, 2013

The Holmes County School Board met in Regular Session on Tuesday, November 5, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams – Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Jim Goodman, Carmen Bush, and Larry Zorn, Finance Officer Larry Hawkins and Resource Officer Greg Johnson.

ADMINISTRATIVE PROGRAMS-

- A. SECTION 123 FLEXIBLE BENEFIT PLAN ADOPTION AGREEMENT – CAFETERIA PLAN – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- B. OUT OF COUNTY/STATE STUDENTS – Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_
- C. OVERNIGHT/OUT OF STATE TRIPS – PS FFA to Pace; PS FFA to Dothan, AL; BMS JR. BETA TO Orlando; PS SR BETA to Orlando – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

FOOD SERVICE/TRANSPORTATION

- A. WELLNESS POLICY – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), 10/15/13 Minutes and Monthly Financial Report.

PERSONNEL – Superintendent Dixon made the following recommendations:

TRANSFER the following:

Cindi Watkins, ESE Teacher at HCHS to PDLE, effective 11/06/2013.

Glenda Stafford, Lunchroom Manager at PDLE to Aide III at PS, effective 11/06/13.

ACCEPT the Resignation from Employment on Gary Widmer, Bus Driver at PDL, effective 10/26/13.

AMEND the ending date on the Medical Leave of Absence on Belinda Evans, PreK Teacher at PDLE, beginning 08/08/13 at 8:00 a.m. and ending 10/24/13 at 3:00 p.m.

APPROVE a Maternity Leave of Absence on Heather Carpenter, Teacher at BES, beginning 10/21/13 at 7:30 a.m. and ending 02/03/14 at 7:30 a.m.

Sid Johnson moved to approve the recommendations, second by Jason Motley which passed unanimously.

COMMENTS

Board Member Debbie Kolmetz moved to have audio taped board meetings put online on the district website. The motion died for lack of a second.

Mrs. Kolmetz then moved to have personnel recommendations have credentials of perspective employees included on agenda, listing their qualifications and certification. The motion died for lack of a second.

FORM 8B MEMORANDUM OF VOTING CONFLICT ON JASON MOTLEY – Sid Johnson moved to accept the memorandum for Jason Motley abstaining from voting on the agreement with Florida Virtual

School at the 10/15/13 board meeting due to a conflict with his employment with Florida Virtual School, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

Chair Rusty Williams announced the November 19<sup>th</sup> Board Meeting would be held at 9:00 a.m. for the Organization of the Board. There being no further business Jason Motley moved to adjourn, second by Sid Johnson which passed unanimously. The meeting adjourned at 9:18 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
REORGANIZATION/REGULAR SESSION  
NOVEMBER 19, 2013

The Holmes County School Board met on Tuesday, November 19, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay for the Reorganization of the Board. Board Members present: Rusty Williams, Debbie Kolmetz, Jason Motley, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Lucas Taylor, Administrators Carmen Bush, Jim Goodman, Janie Lolley, and Larry Zorn, Finance Officer Larry Hawkins and Resource Officer Greg Johnson.

Superintendent Dixon presided with the first order of business of the Reorganization of the Board. Mr. Dixon entertained the motion for the nomination of a Chair. Jason Motley nominated Rusty Williams to serve as Chair, second by Sid Johnson. The motion to nominate Rusty Williams as Chair passed unanimously. Mr. Dixon then turned the meeting over to the Chair who entertained the motion for the nomination of a Vice Chair. Sid Johnson nominated Jason Motley to serve as Vice Chair, second by Shirley Owens which passed unanimously. Jason Motley was selected to serve as Vice Chair.

Shirley Owens moved to have the first Tuesday of the month 9:00 a.m. meeting be a Workshop and the 3<sup>rd</sup> Tuesday of the month 6:00 p.m. meeting be a Regular Session, second by Debbie Kolmetz. Sid Johnson amended the motion to have the Regular Meetings on the 1<sup>st</sup> Tuesday of the month at 9:00 a.m. and a Workshop before the 6:00 p.m. Regular Meeting at 5:00 p.m., second by Debbie Kolmetz which passed unanimously. The original motion as amended then passed unanimously.

The Board then went into their regular session.

**ADMINISTRATIVE PROGRAMS**

- A. 2014-2015 SCHOOL CALENDAR – Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_
- B. OUT OF COUNTY/STATE STUDENTS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- C. OVERNIGHT/OUT OF STATE TRIPS – HCHS & PDLH Sr. Beta to Orlando; PS Jr. Beta to Orlando; PS Language Arts Class to Dothan, AL – Shirley Owens moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none) and Minutes 11/05/13.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE the following for the 2013-14 school year: (effective 11/19/13)

Anthony Alford as Bus Driver at PDL.

Kimberly Farrington as Lunchroom Worker at PDLE.

APPROVE a Family Medical Leave of Absence on Lisa Merchant, Teacher at PDLE, beginning 11/05/13 at 7:30 a.m. and ending 06/11/14 at 3:00 p.m.

APPROVE a Medical Leave of Absence on Janet Powell, Guidance Data Entry at BES, beginning 11/13/13 at 7:30 a.m. and ending 06/30/14 at 3:00 p.m.

ACCEPT the Resignation from Employment on Rhonda Smith, Data Entry Clerk at BMS, effective 12/31/13 at 3:00 p.m. (for Retirement)

Sid Johnson moved to approve, second by Shirley Owens which passed unanimously.

#### COMMENTS

- SELECTION OF FSBA LEGISLATIVE LIAISON AND ALTERNATE – Debbie Kolmetz agreed to serve as Legislative Liaison for FSBA and Jason Motley agreed to serve as the Alternate.
- SELECTION OF SSDCC SCHOOL BOARD REPRESENTATIVE FOR 2013-2014 – Shirley Owens agreed to continue to serve as the SSDCC Representative.

There being no further business Sid Johnson moved to adjourn, second by Jason Motley which passed unanimously. The meeting adjourned at 9:15 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

### HOLMES COUNTY SCHOOL BOARD REGULAR SESSION DECEMBER 3, 2013

The Holmes County School Board met in Regular Session on Tuesday, December 3, 2013 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Jim Goodman, Carmen Bush, and Larry Zorn, Finance Officer Larry Hawkins and Resource Officer Greg Johnson. Board Chair Rusty Williams was unable to attend.

Vice-Chair Jason Motley served as Chair and announced there would be an Out of State Trip added to the Agenda under Administrative Programs.

#### ADMINISTRATIVE PROGRAMS-

- A. 2013-2014 SCHOOL IMPROVEMENT PLANS – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. OUT OF STATE TRIPS –BHS Elementary to Enterprise, AL – Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Sid Johnson as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), 11/19/13 Minutes and Monthly Financial Report.

PERSONNEL – Superintendent Dixon made the following recommendations:

APPROVE a Medical Leave of Absence on Lucretia Mims, Bethlehem Bus Driver, beginning 12/02/13 at 6:30 a.m. and ending 12/31/13 at 4:00 p.m.

Shirley Owens moved to approve, second by Debbie Kolmetz which passed unanimously.

FEDERAL, STATE PROGRAMS OR PROJECTS -

A. TITLE I, PART A PARENTAL INVOLVEMENT PLAN – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

There being no further business Sid Johnson moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 9:08 a.m.

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Rusty Williams, Chairman

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Eddie Dixon, Superintendent

HOLMES COUNTY SCHOOL BOARD  
WORKSHOP  
DECEMBER 17, 2013

The Holmes County School Board held a Workshop on Tuesday, December 17<sup>th</sup> at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay prior to the Regular Session. Board Members present: Rusty Williams - Chair, Jason Motley - Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Administrators Jim Goodman, Carmen Bush and Donnita Butorac and Director Michael Pinnella. Resource Officer Greg Johnson was also present.

The Board discussed items to be presented on the agenda, the Take Stock in Children Scholarship Program and the Shooter on Campus Exercise recently staged at Poplar Springs.

The workshop ended at 5:50 p.m. and the Board took a short break before the Regular Session opened.

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
DECEMBER 17, 2013

The Holmes County School Board met in Regular Session on Tuesday, December 17, 2013 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rusty Williams – Chair, Jason Motley – Vice-Chair, Debbie Kolmetz, Shirley Owens and Sid Johnson. Also present: Superintendent Eddie Dixon, Board Attorney Luke Taylor, Administrators Jim Goodman, Carmen Bush, and Donnita Butorac, Director Michael Pinnella and Resource Officer Greg Johnson.

Chair Rusty Williams announced an addition to the Agenda under the Federal, State Programs and Projects. Item 8 – C would include Title VI Part B, Subpart 2: Rural and Low-Income Schools Project Application.

HEARING THE PUBLIC

Noah Bowen – Bonifay PeeWee Football Organization – requested approval from the Board to replace the existing storage shed the organization uses at Memorial Field with a new block building. Board Attorney Luke Taylor stated because the Board leases the football field from the city it would be appropriate for them to also give approval. Jason Motley moved to approve, second by Debbie Kolmetz which passed unanimously.

#### ADMINISTRATIVE PROGRAMS-

- A. DATA CLASSIFICATION AND ACCESS CONTROL PROCEDURE – Sid Johnson moved to approve, second by Jason Motley which passed unanimously. S. min. p. \_\_\_\_
- B. INFORMATION TECHNOLOGY SECURITY INCIDENT RESPONSE PLAN – Debbie Kolmetz moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- C. OUT OF COUNTY/STATE STUDENTS - Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_
- D. OVERNIGHT/OUT OF STATE TRIPS – BHS Culinary Class to Orlando; BHS FCCLA to Orlando; BHS Culinary Class to Daytona; PDLH Sr. Class to Orlando/Tampa – Sid Johnson moved to approve, second by Debbie Kolmetz which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), and 12/03/13 Minutes.

PERSONNEL – Superintendent Dixon made the following recommendations:

HIRE Teresa Niemi for the District ESE Staffing Clerk, effective 01/06/14.

TRANSFER Holly Hodge, ESE Teacher at BES to HCHS, effective 01/06/14.

AMEND the ending date on the Leave of Absence on Cody Carroll, ESE Aide at PDLH, beginning 8/20/13 and ending 12/17/13 at 3:00 p.m.

APPROVE a Medical Leave of Absence on Janis Marshall, Lunchroom Worker at HCHS, beginning 12/13/13 at 3:00 p.m. and ending 01/24/14 at 3:00 p.m.

Shirley Owens moved to approve, second by Sid Johnson which passed unanimously.

#### FEDERAL, STATE PROGRAMS OR PROJECTS -

- A. 2013-2014 DISTRICT IMPROVEMENT AND ASSISTANCE PLAN – Jason Motley moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. 2013-2014 THROUGH 2015-2016 ESE POLICIES AND PROCEDURES – Sid Johnson moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- C. TITLE VI PART B, SUBPART 2: RURAL AND LOW-INCOME SCHOOLS PROGRAM PROJECT APPLICATION – Jason Motley moved to approve, second by Sid Johnson which passed unanimously. S. min. p. \_\_\_\_

#### COMMENTS –

Due to the holidays Debbie Kolmetz moved to cancel the first meeting in January, second by Jason Motley which passed unanimously. The next Regular Session will be on Tuesday, January 21<sup>st</sup> at 6:00 p.m. with a Workshop scheduled for 5:00 p.m.

There being no further business Jason Motley moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 6:25 p.m.

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Rusty Williams, Chairman

Eddie Dixon, Superintendent