

HOLMES COUNTY SCHOOL BOARD
WORKSHOP
FEBRUARY 21, 2017

The Holmes County School Board held a workshop on Tuesday, February 21, 2017 at 8:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay prior to the Regular Session. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Alan Justice and Wilburn Baker. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman and Finance Officer Kelly Leavins.

Discussion included:

- MASTER SCHEDULE and STAFFING PLAN – Options for ISS, aides, substitutes, lunchroom workers and bus drivers; New K8 School Staffing Plan to come.
- BUDGET UPDATE – Finance Officer Kelly Leavins discussed expenditures through January 31, 2017.

The workshop concluded at 8:55 a.m. and the Board agreed to continue the Workshop discussion following the Regular and Executive Sessions. The Board took a short break before the Regular Session opened.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
FEBRUARY 21, 2017

The Holmes County School Board met in Regular Session on Tuesday, February 21, 2017 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Alan Justice and Wilburn Baker. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrators Donnita Butorac and Buddy Brown, Directors Melissa Baxley, Michael Pinnella and Phillip Byrd and Finance Officer Kelly Leavins. BHS Principal Brent Jones was also in attendance.

Chair Johnson called the regular scheduled meeting to order and the adoption of the agenda. Rusty Williams moved to approve the agenda, second by Shirley Owens which passed unanimously.

PRESENTATION –

Brian Taylor, Director and President of United Way of Northwest Florida presented a \$5000 Grant Check to the HDSB for homeless students.

ADMINISTRATIVE PROGRAMS –

- A. SCHOOL INTERNAL FUNDS – Finance Officer Kelly Leavins presented the Independent Auditor’s Report and Management Letter by King & Walker CPAs for the fiscal year ended June 30, 2016. Alan Justice moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. ____
- B. 2017-2018 SCHOOL CALENDAR – Amended – Rusty Williams moved to approve with an amendment to the calendar making Spring Break March 26-30 rather than April 2-6, second by Shirley Owens which passed unanimously. S. min. p. ____
- C. OVERNIGHT/OUT OF STATE TRIPS – Amended – BHS FBLA to Orlando; BHS 5th Grade to Panama City Beach; BHS Seniors to Orlando; BMS Softball to Ashford, Alabama; HCHS FCCLA to Orlando; HCHS Softball to Wakulla County; HCHS Key Club to Orlando; PDLH Seniors to Orlando; *Amended to include: HCHS Girls’ Basketball and Cheerleaders to Lakeland. Rusty Williams moved to approve, second by Alan Justice which passed unanimously. S. min. p. ____

The Consent Agenda was unanimously approved on a motion by Rusty Williams and second by Wilburn Baker as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, 02/07/17 Workshop and Regular Session Minutes with correction (adjourn second changed from Alan Justice to Shirley Owens), 02/08/17 Special Session Minutes and Monthly Financial Report. S. min. p. ____

PERSONNEL – Superintendent Mears made the following recommendations:

AMEND:

Tammy Pinnella effective hire date from January 4 to January 3, 2017.

REQUEST:

To advertise Technology Assistant District Office position vacancy.

Alan Justice moved to approve, second by Shirley Owens which passed unanimously. S. min. p. ____

COMMENTS: Rusty Williams motioned to close all open positions until evaluated by the Superintendent and Board, second by Alan Justice which passed unanimously.

With no further business in the Regular Session, Shirley Owens moved to adjourn, second by Rusty Williams which passed unanimously. The Regular Session adjourned at 9:34 a.m.

Chairman Johnson announced a short break and the Board would hold an Executive Session for the purpose of Expulsion Hearings, followed by a continuation of the previous Workshop. S. min. p. ____

Sidney M. Johnson, Chairman

Terry L. Mears, Superintendent

HOLMES COUNTY SCHOOL BOARD
WORKSHOP (CONTINUED)
FEBRUARY 21, 2017

Following an Executive Session which adjourned at 10:01 a.m. the Board went directly into a continued Workshop with Finance Officer Kelly Leavins.

Continued Workshop discussion included:

- Staffing Plan information by Kelly Leavins and possibility of a special Workshop in the future to discuss a Staffing Plan for New K8 School.

The Workshop concluded at 11:15 a.m.