

HOLMES COUNTY SCHOOL BOARD  
WORKSHOP  
MAY 2, 2017

Following an Executive Session, the Holmes County School Board held a Workshop on Tuesday, May 2, 2017 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Wilburn Baker and Alan Justice. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrator Buddy Brown and Finance Officer Kelly Leavins.

Discussion included:

A) Policies

- Tobacco-free school policy by Chris Lauen from the Holmes County Health Department
- Draft Policy – Procurement – Finance Officer Kelly Leavins briefly discussed proposed policy from PAEC in comparison to HDSB policy – Chapter 7.00 Business Services – Purchasing and Bidding – to be discussed further at next workshop

B) Opening and Closing Positions

- No specified Personnel Director job description available – to be discussed further at the next workshop

C) Transportation/Personnel Director

- Job description in progress

D) Culpepper Update

- Project Manager Brooks Hayes gave an update on progress at Bonifay K-8 School – construction is in final phase

The workshop concluded at 5:32 p.m. and the Board took a break before the Regular Session began.

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
MAY 2, 2017

The Holmes County School Board met in Regular Session on Tuesday, May 2, 2017 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Wilburn Baker and Alan Justice. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrator Buddy Brown and Resource Officer Adrienne Odum. Bethlehem Principal Brent Jones and Ponce de Leon Elementary Principal Anissa Locke, Holmes County Property Appraiser Bryan Bell, Tax Collector Harry Bell and Board of Commissioners Chairman Clint Erickson also attended.

Chair Johnson called the regular scheduled meeting to order and the adoption of the amended agenda. Alan Justice moved to approve the agenda as amended, second by Rusty Williams which passed unanimously.

HEARING THE PUBLIC –

- Misty Kolmetz, Vice President of the Holmes County Teacher’s Association, spoke about ratification of the 2016-17 teacher contract and expressed appreciation to the School Board and Bargaining Team.

## RECOGNITION –

- The following High Impact Teachers were recognized – Shelley Smith, Melissa Hudson, Wendy McGowan, Todd Jones, Rebecca Peterson and Stacey English.

## FACILITIES –

- A. CONSIDERATION OF HOLMES COUNTY BOARD OF COMMISSIONERS OFFER FOR BES FACILITY/PROPERTY – Buddy Brown presented an official offer from the Holmes County Board of Commissioners to purchase the Bonifay Elementary School for \$250,000. Alan Justice made a motion to consider the offer at the next School Board meeting on May 16<sup>th</sup>, 2017, second by Rusty Williams which passed unanimously.

## ADMINISTRATIVE PROGRAMS –

- A. 2016-17 MOU with HOLMES COUNTY TEACHERS ASSOCIATION – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_
- B. OVERNIGHT/OUT OF STATE TRIPS – BHS Seniors to Dothan, AL; BHS 6<sup>th</sup> Grade Reading to Dothan, AL; BHS 8<sup>th</sup> Grade to Orlando, FL; BMS 6<sup>th</sup>-8<sup>th</sup> Grade Young Readers to Dothan, AL; PDLH 11<sup>th</sup> and 12<sup>th</sup> Grade to Orlando/Tampa, FL; PDLH Boys Basketball Summer Schedule; PDLH Girls Basketball Summer Schedule; PDLH Jr. Beta to Tallahassee, FL; PSHS SeaPerch Robotics to Atlanta, GA – Alan Justice moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

## FOOD SERVICE/TRANSPORTATION –

- A. FOOD SALES FUNDRAISING EXEMPTION REQUEST – PDLH – CLUBS – Alan Justice moved to approve, second by Shirley Owens which passed unanimously. S. min. p. \_\_\_\_

The Consent Agenda was unanimously approved on a motion by Rusty Williams and second by Wilburn Baker as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, 04/18/17 Workshop & Regular Session Minutes and Out of County/State Students. S. min. p. \_\_\_\_

PERSONNEL – Superintendent Mears made the following recommendations:

ACCEPT the resignation from employment on the following (for retirement):

Duane Bowers, Maintenance Worker Holmes County High School, effective August 1, 2017 at 7:30 a.m.

APPROVE a Maternity Leave of Absence for Misty Lemus, Teacher at Bonifay Elementary School, beginning 05/15/17 at 7:30 a.m. and ending 06/30/17 at 7:30 a.m.

HIRE Rodney Jones as Principal for Bonifay K-8 School effective July 1, 2017 for the 2017-18 school year.

HIRE the following staff to work during the 2017 summer food service program, beginning June 5 and ending July 13 M-Th from 7:30-1:30, six hours a day for 24 days.

### **Bonifay Middle School:**

Kathy Williams

Pat Birge

Brenda Hudson

Anita Schneider

### **Bethlehem High School:**

Peggy Helms

Chris Johnson

Dixie Hitzig

Teresa Paul

**Ponce de Leon Elementary:**

Darlene Harris

Cindy White

**Poplar Springs High School:**

Tara Bass

Phyllis Carnley

Penny Martin

**Substitutes:**

Monica Peterson

Sharon Scott

Denise McGowan

OPEN AND ADVERTISE a Driver's Education Teacher position to serve four high schools for the 2017-18 school year.

ADVERTISE vacant positions for the 2017-18 school year following the retirement of district school employees.

Chair Johnson requested to consider the Superintendent's request to OPEN AND ADVERTISE a Driver's Education Teacher position to serve four high schools for the 2017-18 school year, and request to ADVERTISE vacant positions for the 2017-18 school year following the retirement of district school employees as separate from the other Personnel Recommendation items. Rusty Williams moved to approve the rest of the Superintendent's Personnel Recommendations, second by Shirley Owens which passed unanimously.

The Superintendent's request to OPEN AND ADVERTISE a Driver's Education Teacher position was unanimously approved on a motion by Alan Justice and second by Rusty Williams.

The Superintendent's request to ADVERTISE vacant positions for the 2017-18 school year following the retirement of district employees was unanimously approved on a motion by Alan Justice and second by Rusty Williams.

With no further business in the Regular Session, Rusty Williams moved to adjourn, second by Alan Justice which passed unanimously. The Regular Session adjourned at 6:45 p.m.

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Sidney M. Johnson, Chairman

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Terry L. Mears, Superintendent