

HOLMES COUNTY SCHOOL BOARD
WORKSHOP
FEBRUARY 7, 2017

The Holmes County School Board held a workshop on Tuesday, February 7, 2017 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay prior to the Regular Session. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair and Rusty Williams. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrators Carmen Bush and Buddy Brown, Director Melissa Baxley and Finance Officer Kelly Leavins. Board Members Alan Justice and Wilburn Baker were unable to attend.

Discussion included:

- CULPEPPER UPDATE – Brooks Hayes and Greg Kelley (Construction and Architect Managers) presented Bonifay K8 School construction progress which is on schedule.
- BONIFAY K8 SCHOOL FURNITURE, FIXTURES AND EQUIPMENT – Greg Kelley presented information and discussed cost reduction.
- CALENDAR COMMITTEE – Buddy Brown presented Calendar Option 4 for the 2017-2018 School Year.
- Board Attorney Jeff Goodman discussed Controlled Open Enrollment/School Choice Laws/Statute 1002.31.

The workshop ended at 5:46 p.m. and the Board took a break before the Regular Session.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
FEBRUARY 7, 2017

The Holmes County School Board met in Regular Session on Tuesday, February 7, 2017 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair and Rusty Williams. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrators Carmen Bush and Buddy Brown, Director Melissa Baxley, Finance Officer Kelly Leavins and School Resource Officer Adrienne Odum. Board Members Alan Justice and Wilburn Baker were unable to attend.

Chair Johnson called the regular scheduled meeting to order and the adoption of the amended agenda. Rusty Williams moved to approve the agenda as amended, second by Shirley Owens which passed unanimously.

FACILITIES –

- A. BONIFAY K8 SCHOOL – FURNITURE, FIXTURES AND EQUIPMENT – Information from Ernie Morris Enterprises was presented. Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. ____
- B. SURPLUS PROPERTY – A list of items was presented to be declared surplus and sold at public auction on March 30, 2017. Shirley Owens moved to approve, second by Rusty Williams which passed unanimously. S. min. p. ____
- C. CANON LEASE AGREEMENT – Information about Canon ImagePress C 800 for District Media Center was presented. Rusty Williams moved to approve, second by Shirley Owens, which passed unanimously. S. min. p. ____

ADMINISTRATIVE PROGRAMS –

- A. 2016-2017 2nd SEMESTER OUT-OF-FIELD TEACHERS – Amended – Shirley Owens moved to approve, second by Rusty Williams which passed unanimously. S. min. p. _____
- B. 2016-2017 VIRTUAL INSTRUCTION PROGRAM POLICY PROCEDURES – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. _____
- C. OVERNIGHT/OUT OF STATE TRIPS – (Bethlehem Culinary Academy to Tampa; Bethlehem 4th Grade to Tallahassee; Bethlehem FCCLA to Orlando; Bethlehem FFA to State Land Judging Competition; Bethlehem FFA to Orlando; Bonifay Middle School 8th Grade to Dothan; HCHS 11th and 12th Grade Culinary to Orlando; Ponce de Leon High School FFA to Tampa; Ponce de Leon High School FCCLA to Orlando; Poplar Springs 8th Grade Science to Dothan; Poplar Springs Seniors to Kissimmee/Orlando. Shirley Owens moved to approve, second by Rusty Williams which passed unanimously. S. min. p. _____
- D. SKYWARD HUMAN RESOURCE AND FINANCE PROGRAM – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. _____

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Rusty Williams as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, 01/17/17 Regular Session and 01/27/17 Special Session Minutes, Monthly Financial Report and Out of County/State Students. S. min. p. _____

PERSONNEL – Superintendent Mears made the following recommendations:

RECOMMEND TO HIRE:

Sherri Brunson Hooper as Data Clerk Holmes County High School effective January 24, 2017.
 Beth Evers as ESE Teacher Bonifay Elementary School effective January 31, 2017.
 Ryan Leavins as ESE Inclusion Teacher Ponce de Leon High School effective February 8, 2017.

ACCEPT THE RESIGNATION OF:

Teresa Miller as First Grade Teacher Ponce de Leon Elementary effective January 16, 2017 at 3:00 p.m.
 Laura Lee Rone as Secretary Bethlehem School effective January 17, 2017 at 7:30 a.m.
 Tammy McCormick as Food Service Bethlehem School effective February 3, 2017 at 1:30 p.m.
 Marcy L. Dixon as District School Psychologist effective February 3, 2017 at 3:30 p.m.
 Devin Bice as ESE Inclusion Teacher/Coach Holmes County High School effective February 3, 2017 at 3:00 p.m.
 Ronald French as Bus Driver Ponce de Leon schools effective February 10, 2017 at 3:30 p.m.

AMEND:

Amy Conner from School Receptionist Bethlehem High School to School Secretary effective January 3, 2017.
 Leah Steverson from Aide I Ponce de Leon Elementary to Elementary Teacher effective January 20, 2017.

REQUEST:

To advertise District School Psychologist vacancy.
 To advertise ESE Inclusion Teacher HCHS vacancy.
 To advertise Food Service Bethlehem School vacancy.

Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. _____

There being no further business Rusty Williams moved to adjourn, second by Shirley Owens which passed unanimously. The meeting adjourned at 6:31 p.m.