

HOLMES COUNTY SCHOOL BOARD
WORKSHOP
OCTOBER 3, 2017

The Holmes County School Board held a Workshop on Tuesday, October 3, 2017 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Wilburn Baker and Alan Justice. Also present: Superintendent Terry Mears, Administrators Buddy Brown, Carmen Bush, Donnita Butorac and Pamela Price, Director JaLisa Brannon and Finance Officer Kelly Leavins.

Discussion included:

- A) Bus drivers and bus driver pay
 - Possibility of changing bus drivers pay from 3.5 to 4 hours per day
 - Current open bus driver positions – 6 total in the District
 - Current District employees driving buses in addition to other positions (instructional, etc.)
 - Number of applicants for bus driver positions
 - Substitute bus driver positions
 - Further discussion planned for next workshop
- B) Board and Superintendent communications – worksheet from FSBA training
- C) School Board Attorney recommendations – sealed envelopes with Board recommendations were opened
 - 2 votes for Fuqua & Milton, P.A.; 3 votes for Owen Powell, Attorney at Law
- D) Enrollment update

The workshop concluded at 5:32 p.m. and the Board took a break before the Regular Session began.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
OCTOBER 3, 2017

The Holmes County School Board met in Regular Session on Tuesday, October 3, 2017 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Wilburn Baker and Alan Justice. Also present: Superintendent Terry Mears, Administrators Buddy Brown, Carmen Bush, Donnita Butorac and Pamela Price, Director JaLisa Brannon, Finance Officer Kelly Leavins and Resource Officer Adrienne Odum.

Chair Johnson called the regular scheduled meeting to order and the adoption of the amended agenda. Shirley Owens moved to approve the agenda as amended, second by Rusty Williams which passed unanimously.

PRESENTATION –

- Pat Hughes, Benefits Consultant from FBMC, presented materials about FBMC benefits management.

ADMINISTRATIVE PROGRAMS –

- A. LICENSING AGREEMENT FOR SKYWARD ERP SOFTWARE SOLUTION AND HOSTING (AMENDMENT # 1 – CONTRACT # 18-029) – Rusty Williams moved to approve, second by Alan Justice which passed unanimously. S. min. p. 247

- B. 2017-2018 STUDENT PROGRESSION PLAN – Alan Justice moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247
- C. AGREEMENT BETWEEN THE HOLMES COUNTY SCHOOL DISTRICT AND THE FLORIDALEARNS FOUNDATION, INC. – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247
- D. AGREEMENT BETWEEN GAETZ AEROSPACE INSTITUTE, EMBRY-RIDDLE AERONAUTICAL UNIVERSITY AND HOLMES COUNTY SCHOOL DISTRICT ACADEMIC YEARS 2017-2020 – Shirley Owens moved to approve, second by Alan Justice which passed unanimously. S. min. p. 247
- E. ESE SPECIFIC POLICIES AND PROCEDURES – Rusty Williams moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247
- F. 2017-2018 1ST SEMESTER OUT-OF-FIELD TEACHERS – AMENDED – Alan Justice moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247
- G. SCHOOL ADVISORY COUNCILS – Alan Justice moved to approve, second by Rusty Williams which passed unanimously. S. min. p. 247
- H. VALUE ADJUSTMENT BOARD NOMINATION – CITIZEN/BUSINESS OWNER IN THE SCHOOL DISTRICT – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247
- I. OVERNIGHT/OUT OF STATE TRIPS – BHS Culinary to Tallahassee, FL; PDLH FFA to Moultrie, GA; PSHS FFA to Moultrie, GA; PSHS FFA to Perry, FL; PSHS FFA to Pensacola, FL; PSHS Varsity Girls Basketball to Samson, AL; PSHS FFA to Pensacola, FL – Alan Justice moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247
- J. SCHOOL BOARD ATTORNEY RETAINER AGREEMENT DISCUSSION – Rusty Williams made a motion to hire Owen Powell as School Board Attorney, second by Shirley Owens which passed unanimously. S. min. p. 247

FOOD SERVICE/TRANSPORTATION –

- A. FOOD SALES FUNDRAISING EXEMPTION REQUEST – PDLE – Refreshments during Field Day – Rusty Williams moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247
- B. FOOD SALES FUNDRAISING EXEMPTION REQUEST – BONIFAY K-8 – Concessions at an in-school ball game – Alan Justice moved to approve, second by Rusty Williams which passed unanimously. S. min. p. 247

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Rusty Williams as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments, 09/05/17 Workshop and Regular Session Minutes. S. min. p. 247

PERSONNEL – Superintendent Mears made the following recommendations:

HIRE the following for the 2017-2018 school year:

Aaron Mollet as Elementary Aide at Bethlehem School, effective 10/04/2017.

Jennifer Snowden as Part-time Food Service Worker at Bonifay K-8 09/22/2017.

HIRE the following for Afterschool Positions/Extended School – 2017-2018

WINGS teachers effective August 21, 2017:

Mary Atwell

Julie Lassiter

Nancy Messer

Liza Tice

ACCEPT the resignation from employment on the following (for retirement):
Betty Carnley, Bookkeeper at Poplar Springs School, effective December 20, 2017 at 3:00 p.m.

APPROVE leave of absence for the following:

Nancy Messer, Reading/ELA Teacher at Bethlehem, beginning 09/20/17 at 7:30 a.m. and ending 01/15/18 at 3:00 p.m. (family & medical)

Ashley Moseley, Teacher at Bonifay K-8, beginning 09/13/17 and ending 11/06/17 at 7:30 a.m. (maternity)

AMEND the ending date on the Medical Leave of Absence on Brenda Hudson, Food Service Worker at Bonifay K-8, beginning 08/21/17 and ending 01/15/18 at 6:30 a.m.

REQUEST to open and advertise 2 Full-time Custodian Positions at Bonifay K-8.

Rusty Williams moved to approve the Superintendent's personnel recommendations, second by Wilburn Baker which passed unanimously. S. min. p. 247

FEDERAL, STATE PROGRAMS OR PROJECTS

A. IDEA GRANT

- 1) K-12 GRANT – Alan Justice moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247
- 2) PRE-K GRANT – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247

With no further business in the Regular Session, Alan Justice moved to adjourn, second by Rusty Williams which passed unanimously. The Regular Session adjourned at 6:55 p.m.

Sidney M. Johnson, Chairman

Terry L. Mears, Superintendent