

HOLMES COUNTY SCHOOL BOARD  
WORKSHOP  
SEPTEMBER 5, 2017

The Holmes County School Board held a Workshop on Tuesday, September 5, 2017 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Wilburn Baker and Alan Justice. Also present: Superintendent Terry Mears, Administrators Carmen Bush and Donnita Butorac and Finance Officer Kelly Leavins.

Discussion included:

- A) BES property sale – Asking price of \$850,000; National Guard interest in property and formal contract to come
- B) HDSB properties to potentially be declared surplus
  - Old district office building across from BMS
  - BMS gym, softball field and ag building
  - Current district office
- C) Disposing of structures at BMS – auction to be planned
- D) Master Board training scheduled for 9/3/17
- E) Financial resolutions
- F) Annual financial report

The workshop concluded at 5:59 p.m.

HOLMES COUNTY SCHOOL BOARD  
REGULAR SESSION  
SEPTEMBER 5, 2017

The Holmes County School Board met in Regular Session on Tuesday, September 5, 2017 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Wilburn Baker and Alan Justice. Also present: Superintendent Terry Mears, Administrators Carmen Bush and Donnita Butorac and Finance Officer Kelly Leavins.

Chair Johnson called the regular scheduled meeting to order and the adoption of the amended agenda. Shirley Owens moved to approve the agenda as amended, second by Rusty Williams which passed unanimously.

HEARING THE PUBLIC –

- Clint Erickson - Holmes Board of County Commissioners Chair – spoke about the BOCC’s interest in purchasing BES property

UNFINISHED BUSINESS – (tabled on 8/15/17)

- A. 2017-2018 CONTRACTED SERVICES BIDS –
  - 1) PHYSICAL THERAPY – Exodus Rehabilitation, Inc. (2<sup>nd</sup> year extension) – Rusty Williams moved to approve, second by Wilburn Baker which passed 4-0 with Alan Justice abstaining from voting due to a conflict of interest. S. min. p. 247

ADMINISTRATIVE PROGRAMS –

**A. RESOLUTION TO ADOPT FINAL MILLAGE FOR 2017-2018**

**Whereas**, the School Board of Holmes County, Florida, did pursuant to chapters 200 and 1011, Florida Statutes, approve final millage rates for the fiscal year July 1, 2017 to June 30, 2018; and

**Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates for fiscal year 2017-2018 in the amounts of:

	<u>Final Millage Levy</u>	<u>Proposed Amount to be Raised</u>
<b>Required Local Effort</b>	<b>4.285</b>	<b>2,214,070.77</b>
<b>Basic Discretionary</b>	<b>0.748</b>	<b>386,493.57</b>
<b>Capital Outlay</b>	<b><u>1.500</u></b>	<b><u>775,053.94</u></b>
<b>Total</b>	<b>6.533</b>	<b>3,375,618.28</b>

The total millage rate to be levied is less than the roll-back rate by **-4.99** percent.

**Resolved**, That the District School Board of Holmes County adopted each final millage rate for the fiscal year July 1, 2017 to June 30, 2018 on September 5, 2017 by separate vote prior to adopting the final budget.

Alan Justice moved to adopt the resolution, second by Shirley Owens which passed unanimously. S. min. p. 247

**B. RESOLUTION TO ADOPT FINAL BUDGET FOR 2017-2018**

**Whereas**, the School Board of Holmes County, Florida, did, pursuant to chapters 200 and 1011, Florida Statutes, approve final millage rates and final budget for the fiscal year July 1, 2017 to June 30, 2018;

**Whereas**, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates and the budget for the fiscal year 2017-2018, by separate votes.

**Resolved**, that the attached budget of the District School Board of Holmes County, including the millage rates as set forth therein, is hereby adopted by the School Board of Holmes County as a final budget for the categories indicated for the fiscal year July 1, 2017 to June 30, 2018.

**Adopted** this 5<sup>th</sup> day of September, 2017, on a motion by Rusty Williams and second by Alan Justice which passed unanimously. S. min. page 247

**1) RESOLUTION TO TEMPORARILY USE THE 2016-2017 SALARY SCHEDULE UNTIL UNION NEGOTIATIONS ARE CONCLUDED**

**Resolved**, that the fiscal year’s 2016-2017 salary schedule is implemented for the fiscal year 2017-2018 until final determination and settlement of the amounts to be approved for the 2017-2018 fiscal year.

Shirley Owens moved to approve, second by Rusty Williams which passed unanimously. S min. p. 247

**C. RESOLUTIONS TO APPROVE THE FOLLOWING:**

1) 2016-2017 ANNUAL FINANCIAL REPORT. Alan Justice moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247

2) TOTAL USE OF CATEGORICAL FLEXIBILITY FUNDS – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247

**D. AGREEMENT BETWEEN THE SCHOOL BOARD OF BROWARD COUNTY AND HDSB –**

Shirley Owens moved to approve, second by Alan Justice which passed unanimously. S. min. p. \_\_\_\_\_

**E. VALUE ADJUSTMENT BOARD NOMINATIONS –** Rusty Williams moved to nominate Wilburn Baker, second by Alan Justice which passed unanimously. S. min. p. 247

**F. 2017-2018 OUT OF STATE STUDENTS –** Rusty Williams moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247

**G. OVERNIGHT/OUT OF STATE TRIPS –** BHS FFA to Moultrie, GA; BHS Golf to Tallahassee, FL; BHS FFA to Dothan, AL; HCHS Band to Dothan, AL; PDLH FBLA to Orlando, FL – Alan Justice moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247

**FOOD SERVICE/TRANSPORTATION –**

**A. FOOD SALES FUNDRAISING EXEMPTION REQUEST –** BHS – Middle School Halloween Costume Party Dance – Rusty Williams moved to approve, second by Shirley Owens which passed unanimously. S. min. p. 247

**B. FOOD SALES FUNDRAISING EXEMPTION REQUEST –** PDLE – Refreshments during a Christmas Movie – Alan Justice moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. 247

The Consent Agenda was unanimously approved on a motion by Shirley Owens and second by Alan Justice as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments and 08/15/17 Workshop & Regular Session Minutes. S. min. p. 247

PERSONNEL – Superintendent Mears made the following recommendations:

HIRE the following for the 2017-2018 school year:

Ashley Harker as Bookkeeper/Secretary at Poplar Springs School, effective August 28, 2017.

Jennifer Snowden as Bus Driver for Bonifay Schools, effective August 14, 2017.

Frances Paulin as Bus Driver for Bonifay Schools, effective August 14, 2017.

Kim Williams as Bus Driver for Bonifay Schools, effective August 14, 2017.

Hunter Somerset as Lab Assistant for Holmes County High School, effective September 6, 2017.

ACCEPT the resignation from employment on the following:

Chesney Ard, Lab Assistant/Cashier at Holmes County High School, effective August 24, 2017 at 3:00 p.m.

Ramona Aycock, Elementary Aide at Bethlehem School, effective September 1, 2017 at 3:00 p.m.

Dana Laskowski, Bus Driver at Bonifay Schools, effective September 5, 2017 at 4:10 p.m.

APPROVE leave of absence for the following (family & medical):

Cynthia Pettis, Bus Driver at Bonifay Schools, beginning 08/16/17 at 6:40 a.m. and ending 10/01/17 at 3:45 p.m.

Brenda Hudson, Food Service Worker at Bonifay K-8, beginning 08/21/17 and ending 11/21/17 at 6:30 a.m.

Rebekah Carnley, Teacher at Poplar Springs School, beginning 08/10/2017 at 7:30 a.m. and ending 01/08/2018 at 7:30 a.m.

Roger Brooks, Bus Driver at Bonifay Schools, beginning 08/23/17 at 7:00 a.m. and ending 10/08/17 at 3:45 p.m..

AMEND the effective date of retirement for Elizabeth Laird, Data Clerk at Ponce de Leon High School, to September 1, 2017 at 7:30 a.m. (previous date was 8/3/17).

REQUEST for approval on the following:

Close the currently vacant HCHS Maintenance II position.

Open a 12-month Custodian position at HCHS.

Amend the 10-month custodian position at HCHS currently held by Charles Armstrong to a 12-month custodian position.

Close one full-time Custodian position at Bonifay K-8.

Amend two part-time Custodian positions at Bonifay K-8 currently held by Tyler Bush and K.C.

Grossnickle to full-time positions.

Advertise the part-time Food Service Worker position at Bonifay K-8 currently held by K.C. Grossnickle.

Rusty Williams moved to approve the Superintendent's Recommendations, second by Wilburn Baker which passed unanimously. S. min. p. 247

With no further business in the Regular Session, Rusty Williams moved to adjourn, second by Alan Justice which passed unanimously. The Regular Session adjourned at 6:31 p.m. Chair Johnson announced an Executive Session to be held following the Regular Session.

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Sidney M. Johnson, Chairman

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Terry L. Mears, Superintendent