

SCHOOL DISTRICT OF HOLMES COUNTY

JOB DESCRIPTION

SCHOOL FOOD SERVICE WORKER

QUALIFICATIONS:

- (1) High School Diploma or equivalent.
- (2) Good physical health.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of and ability to operate food service equipment. Ability to work harmoniously with school staff, students and fellow workers and provide friendly food service to participants. Ability to understand and follow written and verbal instructions and demonstrate skill in cleanup and serving food. Ability to work at a fast pace and to stand for long periods of time.

REPORTS TO:

School Food Service Manager / Principal

JOB GOAL

To perform routine manual work necessary for preparation and serving of nutritious and attractive meals in accordance with federal, state and local regulations.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

Service Delivery

- * (1) Be responsible for performance of duties assigned by the Manager.
- * (2) Be responsible for preparation and serving of food and cleaning duties assigned by the Manager.
- * (3) Assist with receiving and storing food and other supplies.
- * (4) Serve in any capacity which may be necessary.
- * (5) Take proper care of equipment and facilities.
- * (6) Demonstrate proper health and sanitation practices.
- * (7) Serve on cafeteria line as assigned.

Inter / Intra-agency Communication and Delivery

- * (8) Communicate well with Manager.
- * (9) Communicate effectively with students, staff and administration.
- * (10) Observe all safety rules and report any accident to the Manager

Employee Qualities / Responsibilities

- * (11) Participate in ongoing inservice programs.
- * (12) Work independently or as a team member.
- * (13) Work cooperatively with other workers.
- * (14) Display a pleasant attitude toward students.

SCHOOL FOOD SERVICE WORKER (Continued)

- *(15) Report to work punctually and regularly.
- *(16) Follow all school and food service policies.
- *(17) Follow attendance, punctuality and proper dress rules.

System Support

- *(18) Represent the School Board in a positive manner.
- *(19) Keep records as specified by the Manager.
- (20) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement No. 09

*Essential Performance Responsibilities