

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
JANUARY 6, 2009

The Holmes County School Board met in Regular Session on Tuesday, January 6, 2009 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chairman, Gary Scott – Vice-Chair, Anthony Register and Vernon Lewis. Jason Motley was unable to attend. Also present: Superintendent Gary Galloway, Administrators Donnita Butorac and Gwen Young, and Director Marcia Jernigan.

ADMINISTRATIVE PROGRAMS

- A. ADOPTION OF POLICY 5.14* - HOMELESS STUDENTS – Gary Scott moved to approve, second by Vernon Lewis which passed unanimously. S. min. p. _____
- B. TRANSPORTATION CONTRACT WITH EMERALD MOSSER – Anthony Register moved to approve, second by Gary Scott which passed unanimously. S. min. p. _____
- C. OVERNIGHT TRIP – HCHS Key Club – Vernon Lewis moved to approve, second by Anthony Register which passed unanimously. S. min. p. _____

The Consent Agenda was unanimously approved on a motion by Vernon Lewis and second by Anthony Register as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none) and 12/16/08 Minutes.

PERSONNEL - Superintendent Galloway made the following recommendations:

AMEND Larry Sweat, from Aide I to part time Teacher /Aide I at PDLH, effective 01/05/09.

TRANSFER Carlin Martin from Football Coach at HCHS to BMS as Teacher, effective 01/05/09 for the remainder of the 08-09 school year.

ACCEPT the Resignation from Employment on the following:

- Steve Griffin, TSA at BES, effective 01/06/09 at 7:30 a.m.
- Howard Dunn, Custodian at BMS, effective 01/07/09 at 3:00 p.m. (Retirement)
- Natasha Curry, Custodian at HCHS, effective 01/05/09 at 5:00 p.m.

CLOSE the full time Head Football Coach Position at HCHS, effective immediately.

OPEN a part time Head Football Coach Position at HCHS to be effective and advertised immediately.

Anthony Register moved to approve, second by Gary Scott which passed unanimously.

Chairman Rickey Callahan announced the Board would go into Executive Session to discuss budget issues. Vernon Lewis moved to adjourn, second by Gary Scott which passed unanimously. The meeting adjourned at 9:15 a.m. The Board took a five minute recess and went into Executive Session.

Rickey Callahan, Chairman

Gary Galloway, Superintendent

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
JANUARY 20, 2009

The Holmes County School Board met in Regular Session on Tuesday, January 20, 2009 at 6:00 P.M. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chairman, Gary Scott – Vice-Chair, Jason Motley, Anthony Register and Vernon Lewis. Also present: Superintendent Gary Galloway, Administrators Jean West, Larry Hawkins and Christy English.

ADMINISTRATIVE PROGRAMS

- A. APPROVE 2009-2010 CALENDAR – Jason Motley moved to approve, second by Anthony Register which passed unanimously. S. min. p. _____
- B. ADOPTION AGREEMENT FOR 403(b) TAX SHELTER ANNUITY PLAN – Gary Scott moved to approve, second by Vernon Lewis which passed unanimously. S. min. p. _____
- C. DISASTER RECOVERY COOPERATIVE AGREEMENT WITH PAEC – Anthony Register moved to approve, second by Vernon Lewis which passed unanimously. S. min. p. _____

The Consent Agenda (which was approved between A and B of Administrative Programs due to the late arrival of the Finance Officer Larry Hawkins, who then presented items B and C) was unanimously approved on a motion by Anthony Register and second by Jason Motley as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), Minutes 01/06/09, and the Monthly Financial Report.

PERSONNEL- Superintendent Galloway made the following recommendations:

HIRE the following:

Al Simmons as Part-time Head Football Coach at HCHS, effective 01/16/09.

Raina Harris as Student Tutor for WINGS Program at Bethlehem for the 2008-09 school year.

AMEND the following:

Melanie Albury from Aide I to Teacher at BMS, effective 01/05/09.

Terri Redmon from Aide II to Aide I at PDLE, effective 12/15/08.

AMEND the Medical Leave of Absence on Terri Poole, Aide at BES, to end 03/27/09 at 3:00 p.m.

ACCEPT the Resignation from Employment on Harold Griffin, Bus Driver in Bonifay, effective 01/15/09 at 3:00 p.m. (Retirement)

ADD Mary Sue Newell to the DROP, beginning 02/01/09.

Jason Motley moved to approve, second by Vernon Lewis and the Board then held discussion on the recommendations. After discussion Gary Scott moved to pull the hiring of the Football Coach from the personnel and handle as a separate item, second by Jason Motley which passed unanimously. The original motion then passed unanimously.

Gary Scott moved to approve hiring Al Simmons as part-time Head Football Coach at HCHS, effective 01/16/09, pending his contract be approved at a Special Session to be held on Friday, January 23, 2009 at 2:00 p.m., second by Vernon Lewis which passed unanimously.

FEDERAL, STATE PROGRAMS OR PROJECTS

A. SUMMER 21st CENTURY WINGS GRANT – Gary Scott moved to approve, second by Jason Motley which passed unanimously. S. min.p. _____

B. E-RATE INFORMATION – Approval to contract with Embarq for local and long distance phone service. Vernon Lewis moved to approve, second by Anthony Register which passed unanimously.

COMMENTS:

SELECTION OF SCHOOL BOARD ATTORNEY – The position was advertised and letters of interest accepted from three attorneys. The Board reviewed the qualifications and ranked the responders in the order of meeting the Board's requirements. The Attorneys were ranked as follows: 1st – Lucas Taylor, 2nd – Sheila Diane Engum and 3rd – Mark Davis. The Board requested a Committee be appointed and meet with the attorneys in their order of ranking to negotiate a suitable agreement. The Committee will meet first with Lucas Taylor and if he is eliminated will meet next with Sheila Diane Engum and then with Mark Davis. When an agreement is reached the recommendation will go to the Board at the next regular board meeting. Jason Motley requested a Board Member serve on the committee and Vernon Lewis volunteered to serve. The committee will include: Superintendent Gary Galloway, Administrator Larry Zorn, Finance Officer Larry Hawkins and Board Member Vernon Lewis.

Anthony Register moved for the committee to meet with the attorneys in their order of ranking and to make a recommendation for Board Attorney at the next scheduled meeting, second by Jason Motley which passed unanimously.

Anthony Register read a letter the Holmes County C.A.S.E. Coalition received from the Community Anti-Drug Coalitions of America recognizing Holmes County for its decline on drug use, specifically meth use, and informing them that they are 1 out of 4 Coalitions from all 50 states that will be featured during a congressional briefing to be held on February 11th, 2009 on Capitol Hill. S. min. p. _____

Chairman Rickey Callahan announced the board would go into Executive Session to discuss budget issues. Jason Motley moved to adjourn, second by Vernon Lewis which passed unanimously. The meeting adjourned at 6:50 p.m. The Board took a five minute recess and went into Executive Session.

Rickey Callahan, Chairman

Gary Galloway, Superintendent

HOLMES COUNTY SCHOOL BOARD
SPECIAL SESSION
JANUARY 23, 2009

The Holmes County School Board met in Special Session on Friday, January 23, 2009 at 2:00 p.m. in the board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chair, Gary Scott – Vice-Chair, Jason Motley, Anthony Register and Vernon Lewis. Also present: Superintendent Gary Galloway and Finance Officer Larry Hawkins.

APPROVAL OF CONTRACT FOR PART-TIME HEAD FOOTBALL COACH AT HCHS – Vernon Lewis moved to approve, second by Gary Scott which passed unanimously. S. min. p. ____

There being no further business Jason Motley moved to adjourn, second by Anthony Register which passed unanimously. The meeting adjourned at 2:21 p.m.

Rickey Callahan, Chairman

Gary Galloway, Superintendent

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
FEBRUARY 3, 2009

The Holmes County School Board met in Regular Session on Tuesday, February 3, 2009 at 9:00 a.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chairman, Gary Scott – Vice-Chair, Jason Motley, Anthony Register and Vernon Lewis. Also present: Superintendent Gary Galloway, Administrators Sheri Brooks, Larry Zorn, Gwen Young and Director Christy English.

COMMITTEE RECOMMENDATION FOR SCHOOL BOARD ATTORNEY – Larry Zorn presented the committee recommendation and contract for Lucas Taylor to be hired as the Attorney for the School Board beginning February 3, 2009 and continuing indefinitely until cancelled by either party. Gary Scott moved to approve, second by Anthony Register which passed unanimously. Mr. Taylor then represented the School Board for the remainder of the meeting. S. min. p. ____

HEARING THE PUBLIC

- A. RECOGNITION OF RECENT NATIONAL BOARD CERTIFIED TEACHERS – Sheri Brooks presented Lucy Etheridge, Kelly Leavins and Mandi Boyd as the latest teachers to complete the requirements to be National Board Certified.
- B. RECOGNITION OF TOP 25% READING FIRST SCHOOLS – Ponce de Leon Elementary and Poplar Springs were recognized as top performing schools in the state along with their Reading Coaches Anissa Locke and Brenda Snell. S. min. p. ____
- C. Dennis Durant spoke to the Board concerning Health Insurance information and asked the Board to consider his company as Agent of Record to represent the District with Blue Cross/Blue Shield. The Board instructed Mr. Durant to meet with the Insurance Committee to present his proposal.
- D. Dennis Barnes, Insurance Consultant, briefly spoke to the Board with an update on the Blue Cross Blue Shield Web site that has been developed.

FACILITIES

- A. PAEC FIRE AND SAFETY INSPECTION REPORT – Gary Scott moved to approve, second by Jason Motley which passed unanimously. S. min. p. ____

Mr. Zorn updated the Board on his recent meeting with FEMA and additional funds the county will receive on the PDLH project.

ADMINISTRATIVE PROGRAMS

- A. SECOND SEMESTER OUT OF FIELD TEACHERS – Vernon Lewis moved to approve, second by Anthony Register which passed unanimously. S. min. p. ____
- B. SECOND SEMESTER BELL SCHEDULES – Anthony Register moved to approve, second by Jason Motley which passed unanimously. S. min. p. ____
- C. OVERNIGHT TRIPS (BMS, HCHS & BHS) – Gary Scott moved to approve, second by Vernon Lewis which passed unanimously. S. min. p. ____

The Consent Agenda was unanimously approved on a motion by Vernon Lewis and second by Anthony Register as follows: Invoices, Warrant List, P. O.'s over \$3000, Budget Amendments (none) and 01/20/09 & 01/23/09 Minutes.

PERSONNEL – Superintendent Galloway made the following recommendations:

APPROVE a Maternity Leave of Absence on Tyla Helms, Pre-K Aide I at Bethlehem, beginning 01/15/09 at 3:00 p.m. and ending 04/10/09 at 3:00 p.m.

APPROVE a Medical Leave of Absence on Carol Yancey, Accountant at the District Office, beginning 02/02/09 at 7:30 p.m. and ending 03/06/09 at 3:30 p.m.

APPROVE a Personal Leave of Absence on James Hayes, Bus Driver at Bonifay, beginning 02/06/09 at 4:00 p.m. and ending 06/02/09 at 4:00 p.m.

ACCEPT the Resignation from Employment on the following:

William Jerry Brooks, Teacher at PDLH, effective 06/30/09 at 3:00 p.m. (Retirement)

Carmen O'Flynn Jones, Teacher at PDLE, effective 06/30/09 at 3:00 p.m. (Retirement)

Winston Jack Jones, Teacher at PDLH, effective 06/30/09 at 3:00 p.m. (Retirement)

Jason Motley moved to approve, second by Gary Scott which passed unanimously.

COMMENTS

Gary Scott informed the Board of the State recommendation for School Board Members to reduce their salary by 5% in an effort to reduce spending during the economic crisis. Vernon Lewis moved to reduce Board Member salaries by 5% effective February 1, 2009, second by Anthony Register which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Anthony Register which passed unanimously. The meeting adjourned at 10:05 a.m.

Rickey Callahan, Chairman

Gary Galloway, Superintendent

HOLMES COUNTY SCHOOL BOARD REGULAR SESSION FEBRUARY 17, 2009

The Holmes County School Board met in Regular Session on Tuesday, February 17, 2009 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chairman, Gary Scott – Vice-Chair, Jason Motley, Anthony Register and Vernon Lewis. Also present: Superintendent Gary Galloway, Board Attorney Lucas Taylor, Administrator Gwen Young and Director Martha Compton.

Administrator Gwen Young introduced the District Parent Advisory Committee to the Board.

ADMINISTRATIVE PROGRAMS

A. COOPERATIVE AGREEMENT FOR THE AMERICA READS PROGRAM WITH CHIPOLA COLLEGE – Gary Scott moved to approve, second by Jason Motley which passed unanimously. S. min. p. ____

The Consent Agenda was unanimously approved on a motion by Anthony Register and second by Vernon Lewis as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none) and 02/03/09 Minutes.

PERSONNEL – Superintendent Galloway made the following recommendations:

ACCEPT the Resignation from Employment on the following

Patricia Polston, Aide at PDLE, effective 06/30/09. (Retirement)

Shirley Honeycutt, Lunchroom Worker at BHS, effective 03/02/09 at 7:00 a.m. (Retirement)

ADD Linda Dianne Driver, Teacher at BES, to the DROP beginning 04/01/09.

Jason Motley moved to approve the recommendations, second by Gary Scott which passed unanimously.

FEDERAL, STATE PROGRAMS OR PROJECTS

A. PLAN FOR HOMELESS CHILDREN AND YOUTH – Gary Scott moved to approve, second by Vernon Lewis which passed unanimously. S. min. p. ____

COMMENTS:

Gary Scott requested a Budget Workshop be scheduled to discuss budget reductions and cost cutting measures to offset the current economic conditions.

Anthony Register moved to change the March 3rd, 9:00 a.m. meeting to 6:00 p.m. due to the Administrators helping in the schools with FCAT Testing, second by Jason Motley which passed unanimously.

There being no further business Jason Motley moved to adjourn, second by Anthony Register which passed unanimously. The meeting adjourned at 6:20 p.m.

Rickey Callahan, Chairman

Gary Galloway, Superintendent

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
MARCH 3, 2009

The Holmes County School Board met in Regular Session on Tuesday, March 3, 2009 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chairman, Gary Scott – Vice-Chair, Jason Motley, Anthony Register and Vernon Lewis. Also present: Superintendent Gary Galloway, Board Attorney Lucas Taylor, and Finance Officer Larry Hawkins.

FACILITIES

- A. SURPLUS PROPERTY – Superintendent Galloway presented a list of items to be declared surplus and sold at public auction on March 19, 2009. Gary Scott moved to approve, second by Jason Motley which passed unanimously. S. min. p. _____

ADMINISTRATIVE PROGRAMS

- A. INTERNAL ACCOUNTS AUDIT REPORT FOR YEAR ENDED JUNE 30, 2008 FOR SCHOOLS –Vernon Lewis moved to approve, second by Anthony Register which passed unanimously. S. min. p. _____
- B. OVERNIGHT TRIPS (BHS & PDLH) – Jason Motley moved to approve, second by Gary Scott which passed unanimously. S. min. p. _____

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Anthony Register as follows: Invoices, Warrant List, P.O.'s over \$3000, Budget Amendments (none), Monthly Financial Report and 02/17/09 Minutes.

PERSONNEL – Superintendent Galloway made the following recommendations:

ACCEPT the Resignation from Employment on the following:

Linda Sue Carswell, Teacher at BMS, effective 06/30/09 at 3:00 p.m. (Retirement)

Holly Winingar, Aide III at Poplar Springs, effective 03/06/09 at 3:00 p.m.

TRANSFER Ron Mollet, Teacher at Bethlehem to HCHS, effective 02/18/09.

APPROVE the Medical Leave of Absence on Herbert Foskey, bus driver in Bonifay, beginning 02/18/09 at 6:30 a.m. and ending 06/02/09 at 4:00 p.m.

Anthony Register moved to approve, second by Vernon Lewis which passed unanimously.

COMMENTS-

Rickey Callahan announced there would be a Principal's Summit on Tuesday, March 10th at 9:00 a.m. followed by a Budget Workshop at 1:00 p.m. in the Board Room.

There being no further business Jason Motley moved to adjourn, second by Anthony Register which passed unanimously. The meeting adjourned at 6:25 p.m.

Rickey Callahan, Chairman

Gary Galloway, Superintendent

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
MARCH 17, 2009

The Holmes County School Board met in Regular Session on Tuesday, March 17, 2009 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Rickey Callahan – Chairman, Gary Scott – Vice-Chair, Jason Motley, and Vernon Lewis. Also present: Superintendent Gary Galloway, Board Attorney Lucas Taylor, and Administrator Sheri Brooks. Board Member Anthony Register was unable to attend.

FACILITIES

- B. FISH REPORT – Gary Scott moved to approve, second by Jason Motley which passed unanimously. S. min. p. _____

ADMINISTRATIVE PROGRAMS

- C. NEFEC DROPOUT PREVENTION/CREDIT RECOVERY PROGRAM AGREEMENT – Gary Scott moved to approve, second by Vernon Lewis which passed unanimously. S. min. p. _____
- D. ED OPTIONS SUBSCRIPTION AGREEMENT - Vernon Lewis moved to approve, second by Gary Scott which passed unanimously. S. min. p. _____

The Consent Agenda was unanimously approved on a motion by Jason Motley and second by Vernon Lewis as follows: Invoices, Warrant List, P.O.'s over \$3000, and 03/03/09 Minutes.

PERSONNEL – Superintendent Galloway made the following recommendations:

ACCEPT the Resignation from Employment on the following:

- Tula D. Shores, Teacher at the GAP, effective 04/17/09 at 3:00 p.m. (Retirement)
- Jenna Taylor, Teacher at Bethlehem, effective 03/05/09 at 3:00 p.m.
- Roger D. Moss, Maintenance I, effective 06/30/09 at 3:30 p.m. (Retirement)

AMEND Alison Justice from Aide I at Bethlehem to Speech-Language Pathology Assistant in the District, effective 03/16/09.

AMEND the Medical Leave of Absence on Carol Yancey to end 04/30/09 at 3:30 p.m.

Jason Motley to approve, second by Vernon Lewis which passed unanimously.

COMMENTS-

Superintendent Galloway updated the Board on the Bargaining Session held on 03/16/09 at 3:30 p.m. and announced the next session would be held on 04/13/09 at 3:30 p.m.

Mr. Galloway mentioned the merger of the Washington Holmes Credit Union with Community South (now known as Community South Credit Union) and their desire to continue to lease the property the credit union building is on. The Credit Union will present a new lease for the board to consider.

Mr. Galloway presented the Board with a list of items to help offset the budget deficit for consideration and action at the next scheduled meeting. These items include:

- 1) Do not purchase any new buses for the 09/10 school year,
- 2) Continue to absorb positions vacated and fill with existing personnel,
- 3) Use on staff personnel as substitutes,
- 4) Notify all annual contract personnel of non-renewal of contracts (instructional),
- 5) Hire retired personnel at beginning teacher salary,
- 6) Review of supplementary schedule and eliminate all out-dated and nonessential supplements.

Board Member Gary Scott requested an Executive Session after the 04/07/09 Board Meeting.

There being no further business Gary Scott moved to adjourn, second by Jason Motley which passed unanimously. The meeting adjourned at 6:48 p.m.

Rickey Callahan, Chairman

Gary Galloway, Superintendent