

HOLMES COUNTY SCHOOL BOARD  
EXECUTIVE SESSION  
December 14, 2021

The Holmes County School Board held an Executive Session on Tuesday, December 14, 2021, at 8:00 a.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice Chair, Kaci Johnson Shirley Owens and Leesa Lee. Also present: Superintendent Buddy Brown, Board Attorney Matt Fuqua, and Administrators Carmen Bush, Director JaLisa Brannon, and Finance Officer Kelly Leavins.

EXECUTIVE SESSION:

A. HCTA TEACHER NEGOTIATIONS

The Holmes County School Board held a Regular Session on Tuesday, December 14, 2021, at 9:00 a.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Alan Justice – Chair, Wilburn Baker – Vice Chair, Kaci Johnson Shirley Owens and Leesa Lee. Also present: Superintendent Buddy Brown, Board Attorney Matt Fuqua, and Administrators Carmen Bush, Brian Morgan, Greg Sallas, Medea Callahan, Pam Price, Director JaLisa Brannon, Finance Officer Kelly Leavins and SRO Adrienne Odum

Chair Baker called the regular scheduled meeting to order and the adoption of the amended agenda with the just cause added to Item 8 B. Shirley Owens made a motion to approve, second by Leesa Lee which passed unanimously.

FACILITIES:

- A. BHS BASEBALL FIELD DRAINAGE – Kaci Johnson made a motion to approve, seconded by Alan Justice which passed unanimously. S. min. p. 273
- B. PDL DRIVEWAY PROJECT – Leesa Lee made a motion to approve, seconded by Shirley Owens which passes unanimously. S. min. p. 273

ADMINISTRATIVE PROGRAMS:

- A. AMERICAN RESCUE PLAN-HOMELESS CHILDREN & YOUTH PROJECT– NO ACTION REQUIRED
- B. BOARD OF DIRECTORS FOR THE HOLMES COUNTY EDUCATION FOUNDATION – Alan Justice made a motion to approve, seconded by Kaci Johnson which passed unanimously. S. min. p. 273
- C. 2021-2022 STUDENT PROGRESSION PLAN – Shirley Owens made a motion, seconded by Alan Justice which passed unanimously. S. min. p. 273
- D. DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN UNIVERSITY OF WEST FLORIDA AND HOLMES DISTRICT SCHOOL BOARD – Kaci Johnson made a motion to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 273
- E. AMENDMENT TO THE STATE PERSONNEL DEVELOPMENT GRANT WITH FLORIDA GULF CAST UNIVERSITY– Leesa Lee made a motion to approve, seconded by Shirley Owens which passes unanimously. S. min. p. 273
- F. 2021-2026 LEVEL II PRINCIPAL PREPARTATION PROGRAM Alan Justice made a motion to approve, seconded by Kaci Johnson which passed unanimously. S. min. p. 273
- G. 2021-2022 ARP ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF ESSER FUND, LEA PLAN, APPLICATION AND ASSURANCES Shirley Owens made a motion, seconded by Leesa Lee which passed unanimously. S. min. p. 273
- H. BOARD POLICY REVISIONS – Leesa Lee made a motion to approve, seconded by Kaci Johnson which passes unanimously. S. min. p. 273

- I. ADOPTION AGREEMENT WITH BENCOR – Kaci Johnson made a motion to approve, seconded by Alan Justice which passed unanimously. S. min. p. 273
- J. APPROVE PO FOR BUS PURCHASE – Alan Justice made a motion, seconded by Kaci Johnson which passed unanimously. S. min. p. 273
- K. OVERNIGHT/OUT OF STATE TRIPS: HCHS CULINARY TO ORLANDO, FL 3/4-8/2022 – Leesa Lee made a motion to approve, seconded by Shirley Owens which passes unanimously. S. min. p. 273

FOOD SERVICE:

- A. 2021-2022 AGREEMENT WITH POWER BUYING GROUP – Kaci Johnson made a motion to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 273

The Consent Agenda was unanimously approved on a motion by Alan Justice and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, other Administrative items, Monthly Financial Report, Canon Lease Agreement, Regular Session minutes for the 11/9/21 meeting. S. min. p. 273

PERSONNEL RECOMMENDATIONS – Superintendent Brown made the following recommendations:

ACCEPT the resignation on the following employees for the 2021-2022 school year:

- Roger Owen, PDLE Custodian, effective 12/31/21 at 3:00 p.m. (retirement)
- Marie Morris, PSH Custodian, effective 12/13/21 at 3:00 p.m. (retirement)
- Deborah Drake, PDLH Teacher, effective 11/29/21 at 7:30 a.m. (retirement)
- Jeff Lee, HCHS Weightlifting Coach, effective 12/14/21
- Daniel Carnley, BK8 Aide, effective 12/17/21 at 2:30 p.m.
- Laurie Braxton, Bus Driver, effective 12/10/21 at 4:00 p.m.
- Janis Bullard, BHS Custodian, effective 1/5/22 at 7:30 a.m.

AMEND the leave of absence end date on the following employees:

- Jordan Dady, BK8 Teacher, beginning 9/13/21 at 7:30 a.m. and ending 12/22/21 at 3:00 p.m.
- Mary Harris, BK8 Food Service, beginning 9/7/21 at 6:00 a.m. and ending on 10/29/21 at 1:30 p.m.

AMEND the job description on the following employees:

- Jordan Horvath, 12 months to 10 months School Social Worker, effective 12/14/21
- Heather Bailey, 10 months to 12 months School Social Worker, effective 12/14/21

AMEND the following employee:

- Eric Gillis, PDLH Teacher to PDLH Curriculum Coordinator, effective 1/3/22

ACCEPT the leave of absence on the following employee:

- Melanie Freeman, PDLH Teacher, effective 1/4/22 at 7:30 a.m. and ending 6/1/22 at 3:00 p.m.
- Donna Hicks, PDLH Teacher, beginning 11/29/21 at 7:30 a.m. and ending 1/14/22 at 3:00 p.m.
- Cynthia Pettis, Bonifay Bus Driver/District 12 month custodian, beginning 11/29/21 at 6:30 a.m. and ending 2/28/22 at 3:30 p.m.
- Cynthia Watkins, PDLE Teacher, beginning 12/6/21 at 7:30 a.m. and ending 1/14/22 at 3:00 p.m.
- Malinda Lindsey, BK8 VPK Lead, beginning 11/15/21 at 7:30 a.m. and ending on 1/1/22 at 3
- Christopher Steverson, HCHS Teacher, beginning 9/8/21 at 7:30 a.m. and ending on 9/30/21 at 3:00 p.m. (military leave)
- Christopher Steverson, HCHS Teacher, beginning 10/11/21 at 7:30 a.m. and ending 11/5/21 3:00 p.m. (military leave)
- Christopher Steverson, HCHS Teacher, beginning 11/8/21 at 7:30 a.m. and ending 12/17/21 at 3:00 p.m. (family medical leave)

•  
HIRE the following employees for the 2021-2022 school year:

- Alexia Crosby, BK8 Food Service, effective 12/1/21
- Brianna Owens, BK8 Aide, effective 1/4/21
- Kaycee Valcourt, BHS Teacher, effective 12/6/21
- Amanda Grimes, PSH JV Cheer Coach, effective 12/7/21
- Malisa Yates, PDLE Personal Paraprofessional, effective 12/8/21
- Elizabeth Reagan, PDLH Teacher, effective 1/3/22
- Rhonda Johnson, PDLH ESE Aide, effective 1/3/22
- Sharla Garcia, PDLH AG Teacher, effective 12/1/21
- Kimberly Cullifer, Bus Aide to replace Deborah Eldridge, effective 12/1/21
- Rena Welch, Bus Aide to replace Donna Register, effective 12/1/21

HIRE the following employee for the temporary position:

- Jean West, PDLH Teacher, effective 1/3/22

HIRE the following employees for the After School Remediation for the 2021-2022 school year:

- Sierra Smith, HCHS
- Rachel Besser, HCHS
- Natalie Bomann, HCHS
- Beth Lewis, HCHS
- Krystal Messer, HCHS

HIRE the following employee for the 2021-2022 WINGS Program:

- Teresa Rolling, PDLE Teacher, effective 1/5/22

TRANSFER the ESE Paraprofessional position from PDLE TO PDLH, effective 12/8/21

Shirley Owens made a motion to approve the recommendations apart from adding Leesa Lee to the DROP, second by Kaci Johnson which passed unanimously. S min. p. 273

ADD the following employee to the DROP:

- Leesa Lee, School Board Member, beginning 12/1/21 and ending 12/1/26

Alan Justice made a motion to approve adding Leesa Lee to the DROP, seconded by Kaci Johnson which passed with Leesa Lee abstaining from voting. S. min. p. 273

With good cause – add the following item to the agenda – Rumberger/Kirk, Attorney to review teacher contract and aid in negotiation. S min. p. 273

With no further business, the meeting adjourned at 9:35 a.m.



Wilburn Baker, Chair



Buddy L Brown, Superintendent