

HOLMES COUNTY SCHOOL BOARD
WORKSHOP
April 4, 2017

Following an Executive Session for the purpose of Bargaining, the Holmes County School Board held a Workshop on Tuesday, April 4, 2017 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay prior to the Regular Session. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Alan Justice and Wilburn Baker. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrator Buddy Brown and Finance Officer Kelly Leavins.

Discussion included:

- A) Assistant Principals – Internal Review Process
 - Ed Leadership and passing FELE would be qualifications
 - Timeline for receiving qualifications
 - Interview board to include three people outside the district
 - Readvertise positions in-house
 - Years in position of APs to be considered
 - Budget for increased AP salaries; projected savings from all proposed changes in personnel; calculations and difference in amounts of increase between APs
 - Timeline for advertising positions – within the next month
- B) Advertising of K8 School Principal and two AP Positions
 - Request for AP positions to be hired in-house
 - Principal position to possibly be advertised openly per Supt. Mears pending recommendation
 - New identification code for new K8 School
 - Selection committee to conduct interviews
 - Possible hiring APs based on new qualifications pending approval
 - Possibility of a future meeting/public hearing to adopt new AP qualifications
 - Transferring of teacher/AP positions to new K8 school
 - Current BES school grade in regards to past performance of current faculty, staff and Principal at BES
- C) Advertising of District Transportation /HR/Communications Director
 - Director’s position to aid in the transfer of students and personnel to the new K8 School and communications, including media, developing flyers, etc.
 - Open advertising of position
 - Qualifications – knowledge of school system, transportation and dealing with the public
 - Considerations of new K8 School pending staffing changes
- D) BES and BMS Facilities
 - County interest in BES facility - \$250,000 offer
 - Attorney Jeff Goodman discussed:
 - Options for liquidation /disposal of these types of properties
 - Flexibility under Florida Statutes
 - Resolution would have to be passed by the Board
 - Florida Statute requirements for educational facilities
 - Considerations for best interests of the public
 - BMS Facility
 - Possibility of moving District Office to BMS facility
 - Construction of maintenance facility
 - Maintenance cost once vacated
 - Upgrades required to BMS facility
 - Possibility of facilitating contact with the City about current District Office property and structures – Rusty Williams agreed to initiate contact with the City

- Maintaining GAP/consolidating
- County Commissioner Bobby Sasnett made comments concerning County purchasing BES facility to become a One-Stop Shop for the County
- Considerations of Fair Market Value for BES facility

The workshop concluded at 5:57 p.m. and the Board took a short break before the Regular Session opened.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
APRIL 4, 2017

The Holmes County School Board met in Regular Session on Tuesday, April 4, 2017 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Sid Johnson – Chair, Shirley Owens – Vice-Chair, Rusty Williams, Alan Justice and Wilburn Baker. Also present: Superintendent Terry Mears, Board Attorney Jeff Goodman, Administrator Buddy Brown, Finance Officer Kelly Leavins and Resource Officers Adrienne Odum, Tim Howard, Joey McCaskill and Monty Merchant.

Chair Johnson called the regular scheduled meeting to order and the adoption of the agenda. Alan Justice moved to approve the agenda, second by Wilburn Baker which passed unanimously.

HEARING THE PUBLIC –

- Rachael Cooley spoke about concerns regarding Principal and AP positions at the new K8 School.
- Clarissa Connell spoke about advertising of the principal position for the K8 School.

ADMINISTRATIVE PROGRAMS –

- A. OVERNIGHT/OUT OF STATE TRIPS – BMS Junior Beta to Orlando; BHS Aviation Club to Daytona Beach; BHS Basketball to Pigeon Forge; BHS Softball to Samson; BHS Senior Beta to Orlando; HCHS Seniors to Tampa; PDLH FFA to UF; PDLH FCCLA to Nashville; PS 4th and 5th Grades to Tallahassee/Wakulla Springs; PS Junior Beta to Orlando; PS Journalism to Dothan. Shirley Owens moved to approve, second by Wilburn Baker which passed unanimously. S. min. p. _____
- B. FINANCIAL AND FEDERAL SINGLE AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2016 – Rusty Williams moved to approve, second by Alan Justice which passed unanimously. S. min. p. _____

The Consent Agenda was unanimously approved on a motion by Rusty Williams and second by Shirley Owens as follows: Invoices, Warrant List, P.O.'S over \$3000, Budget Amendments, 03/21/17 Regular Session & Workshop Minutes, Out of County/State Students and Monthly Financial Report. S. min. p. _____

PERSONNEL – Superintendent Mears made the following recommendations:

ACCEPT the resignation from employment on the following (for retirement):

Karen D. Anderson, Curriculum Coordinator Ponce de Leon High School, effective May 31, 2017 at 3:30 p.m.

Christine Lauen, Music Teacher Bonifay Elementary School, effective June 30, 2017 at 3:00 p.m.

AMEND the end date on the Leave of Absence (medical) for Tina M. Golden, Bus Driver Poplar Springs, beginning 10/31/16 and ending 06/30/17.

REQUEST:

To advertise a position for a District Human Resource/Transportation/Communications Director.
To advertise a Bonifay K8 School Principal position and two Assistant Principal positions.

Summer WINGS Bus Drivers: 5 positions June 5-July 13 (4 hours per day) \$12.00 per hour M-TH
Bethlehem-1, Bonifay Middle/Bonifay Elem.-2, Ponce de Leon Elem.-1, Poplar Springs-1

Summer Food Service Workers: 9 positions June 5- July 13 (6 hours per day) Hourly rate M-TH
Bethlehem-2, Bonifay Middle-3, Ponce de Leon Elem.-2, Poplar Springs-2

Chair Johnson requested to consider the following Personnel Recommendation items separately: Request to advertise a position for a District Human Resource/Transportation/Communications Director and Request to advertise a Bonifay K8 School Principal position and two Assistant Principal positions.

Rusty Williams moved to approved all Personnel Recommendations with the exception of the Request to advertise a position for a District Human Resource/Transportation/Communications Director, and the Request to advertise a Bonifay K8 School Principal position and two Assistant Principal positions. Second by Shirley Owens which passed unanimously. S. min. p. ____

The Request to advertise a position for a District Human Resource/Transportation/Communications Director failed due to lack of a motion. S. min. p. ____

The Request to advertise a Bonifay K8 School Principal position and two Assistant Principal positions failed due to lack of a motion. S. min. p. ____

COMMENTS:

Attorney Jeff Goodman thanked Christine Lauen for her contributions as the Music Teacher at BES.

Superintendent Mears commented about advertising positions and expressed appreciation for those in attendance.

Alan Justice thanked everyone for attending and spoke about the FSBA Day in the Legislature.

Wilburn Baker thanked the teachers and personnel for training students as the future working citizens in Holmes County and commented about leadership in schools.

Rusty Williams thanked everyone in attendance and those not in attendance for emails and phone calls received.

Shirley Owens thanked everyone for attending the meeting and expressed appreciation for phone calls and letters received.

Sid Johnson expressed appreciation and admiration for those in attendance.

There being no further business, Rusty Williams moved to adjourn, second by Alan Justice which passed unanimously. The meeting adjourned at 6:30 p.m.

Sidney M. Johnson, Chairman

Terry L. Mears, Superintendent