

HOLMES COUNTY SCHOOL BOARD

WORKSHOP

September 12, 2022

The Holmes County School Board held a Workshop on Tuesday, September 12, 2022 at 4:30 p.m. in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Wilburn Baker – Chair, Leesa Lee – Vice Chair, Shirley Owens, and Alan Justice. Also present: Superintendent Buddy Brown, Administrator Carmen Bush, and Finance Officer Kelly Leavins and SRO Adrienne Odum.

EXECUTIVE SESSION:

A. AFR PRESENTATION

ADJOURN: 4:57 P.M.

HOLMES COUNTY SCHOOL BOARD

BUDGET HEARING

September 12, 2022

The Holmes County School Board held a Public Hearing on Monday, September 12, 2022 at 5:05 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay.

- 1. **CALL TO ORDER/ADOPTION OF THE AMENDED AGENDA** –Shirley Owens made a motion to adopt the agenda, second by Alan Justice which passed unanimously. S. min. p. 276
- 2. **MILLAGE PRESENTATION – KELLY LEAVINS**
- 3. **PUBLIC INPUT – NO PUBLIC INPUT**
- 4. **RESOLUTION TO ADOPT FINAL MILLAGE FOR 2022-2023**

Whereas, the School Board of Holmes County, Florida, did pursuant to chapters 200 and 1011, Florida Statutes, approve tentative millage rates for the fiscal year July 1, 2022 to June 30, 2023; and

Whereas, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the final millage rates for fiscal year 2022-2023 in the amounts of:

	Tentative Millage Levy	Proposed Amount To Be Raised
Required Local Effort Including	3.2350	\$1,916,981
Prior Period Funding Adjustment	0.0000	\$0.000
Capital Outlay	1.5000	\$888,863
Discretionary Operating	0.7480	\$443,247
TOTAL	5.483	\$3,249,091

The total millage rate to be levied is less than the roll-back rate by 1.05 percent.

Resolved, That the District School Board of Holmes County adopted each final millage rate for the fiscal year July 1, 2022 to June 30, 2023 on September 12, 2022 by separate vote prior to adopting the final budget. –Alan Justice moved to approve the resolution, second by Leesa Lee which passed unanimously. S. min. p. 276

5. BUDGET PRESENTATION

6. PUBLIC INPUT – NO PUBLIC INPUT

7. RESOLUTION TO ADOPT FINAL BUDGET FOR 2022-2023

Board APPROVED 9/27/22

Whereas, the School Board of Holmes County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statutes, approve FINAL millage rates and tentative budget for the fiscal year July 1, 2022, to June 30, 2023; and

Whereas, the Holmes County School Board set forth the appropriations and revenue estimate for the budget for fiscal year 2022-2023.

Whereas, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Holmes County School Board adopted the FINAL millage rates and the FINAL budget in the amount of \$44,576,075 for fiscal year 2022-2023

Resolved, that the attached budget of Holmes County School Board, including the millage rates as set forth therein, is hereby adopted by the School Board of Holmes County as a final budget for the categories indicated for the fiscal year July 1, 2022, to June 30, 2023.

Adopted this 12th day of September 2022, on a motion by Shirley Owens and second by Alan Justice which passed unanimously. S. min. p. 276

8. APPROVE 2022-2023 NON-INSTRUCTIONAL AND HOURLY SALARY SCHEDULE – Leesa Lee made a motion to approve, seconded by Shirley Owens which passed unanimously. S. min. p. 276

9. RESOLUTION TO USE 2021-2022 ADMINISTRATIVE AND INSTRUCTIONAL SALARY SCHEDULE – Alan Justice made a motion to approve seconded by Leesa Lee which passed unanimously. S. min. p. 276

HOLMES COUNTY SCHOOL BOARD
Regular Session
September 12, 2022

The Holmes County School Board held a Regular Session on Tuesday, September 12, 2022, in the Board Room at 701 East Pennsylvania Ave in Bonifay. Board Members present: Wilburn Baker – Chair, Leesa Lee – Vice Chair, Shirley Owens, and Alan Justice. Also present: Superintendent Buddy Brown, Administrator Carmen Bush, Donnita Butorac, Matt Tate, Director Melissa Baxley, and Finance Officer Kelly Leavins and SRO Adrienne Odom.

Chair Baker called the regular scheduled meeting to order and the adoption of the amended agenda. Alan Justice moved to approve the agenda, seconded by Shirley Owens which passed unanimously.

ADMINISTRATIVE PROGRAMS:

- A. APPROVE RENEWAL RATES WITH BLUE CROSS AND BLUE SHEILD – Shirley Owens moved to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 276
- B. RESOLUTION TO APPROVE 2022-2023 INSURANCE CONTRIBUTIONS – Alan Justice moved to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 276
- C. 2021-2022 CATEGORICAL FLEXIBLE SPENDING RESOLUTION – Leesa Lee moved to approve, seconded by Shirley Owens which passed unanimously. S. min. p. 276
- D. APPROVE 2021-2022 BUDGET AMENDMENTS – Shirley Owens moved to approve, seconded by Alan Justice which passed unanimously. S. min. p. 276
- E. 2021-2022 FUND BALANCE RESOLUTION – Alan Justice moved to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 276
- F. APPROVE 2021-2022 ANNUAL FINANCIAL REPORT – Leesa Lee moved to approve, seconded by Shirley Owens which passed unanimously. S. min. p. 276
- G. 2022-2023 PAEC PROFESSIONAL LEARNING CATALOG – Leesa Lee moved to approve, seconded by Alan Justice which passed unanimously. S. min. p. 276
- H. 2022-2023 OUT OF FIELD TEACHERS FOR ALL HOLMES DISTRICT SCHOOLS – Shirley Owens moved to approve, seconded by Alan Justice which passed unanimously. S. min. p. 276

- I. 2022-2023 SCHOOL ADVISORY COUNCIL FOR ALL HOLMES DISTRICT SCHOOLS – Alan Justice moved to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 276
- J. 2022-2023 BELL SCHEDULES FOR ALL HOLMES DISTRICT SCHOOLS –Shirley Owens moved to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 276
- K. TEEN PARENTING PROGRAM – Alan Justice moved to approve, seconded by Shirley Owens which passed unanimously. S. min. p. 276
- L. APPROVE BOARD MEMBERS TO ATTEND THE FSBA CONFERENCE IN TAMPA FL ON 11/29/22-12/2/22. – Leesa Lee moved to approve, seconded by Shirley Owens which passed unanimously. S. min. p. 276
- M. BHS GOLF SCHEDULE AND TRIP REQUEST –Leesa Lee moved to approve, seconded by Alan Justice which passed unanimously. S. min. p. 276
- N. ADDENDUM TO THE SCHOOL PSYCHOLOGIST CONTRACT WITH AMN ALLIED SERVICES –Shirley Owens moved to approve, seconded by Leesa Lee which passed unanimously. S. min. p. 276

FOOD SERVICE:

- A. 2022-2023 MILK BID PRICE INCREASE – Alan Justice moved to approve, seconded by Shirley Owens which passed unanimously. S. min. p. 276

CONSENT AGENDA: INVOICES, WARRANT LIST, P.O.'S OVER \$3,000, BUDGET AMENDMENTS, AND OTHER ADMINISTRATIVE ITEMS, MONTHLY FINANCIAL REPORT, REGULAR SESSION MINUTES FOR 8/23/22 MEETING. –Shirley Owens moved to approve, seconded by Alan Justice which passed unanimously. S. min. p. 276

PERSONNEL RECOMMENDATIONS:

HIRE the following employees for the 2022-2023 school year:

- Rebecca Toole, BHS Aide, effective 9/13/22
- Nick Stewart, PDLE Teacher, effective 9/13/22

HIRE the following as Hospital/Homebound Teachers:

- Mary Dady, effective 8/26/22
- Carol Miller, effective 8/31/22
- Stephanie Pippin, effective 8/31/22
- Lynn Mashall, effective 8/31/22

TRANSFER the following employees:

- Jeanette Edminson, HCHS ESE Paraprofessional to PDLE ESE Paraprofessional, effective 8/10/22
- Kim Cullifer, GAP Lab Assistant to GAP Social Services Health Worker, effective 9/12/22

AMEND the leave of absence on the following employee:

- Kristen Peak, PDLE Teacher, beginning 8/22/22 at 3:00 p.m. and ending 10/19/2022 at 3:00 p.m. (original beginning date 9/7/22)

ACCEPT the leave of absence on the following employee:

- Sarella Coatney, PSH Lunchroom Worker, beginning 8/16/2022 at 7:30 a.m. and ending 9/27/22 at 3:00 p.m.
- Kaitlyn Castaneda, PDLE Guidance Counselor, beginning 9/5/22 at 3:00 p.m. and ending 10/17/22 at 3:00 p.m.
- Whitney Riley, HCHS Teacher, beginning 9/6/22 at 7:30 a.m. and ending 11/11/22 at 3:00 p.m.

AMEND the effective date on the following employee:

- Devyn Butorac, BHS Teacher, effective 8/11/22 (original date- 8/1/22)

AMEND the job title on the following employee:

- Rebecca Sparks, BK8 Aide II to BK8 Aide I, effective 9/12/22

ACCEPT the resignation on the following employee:

- Tara McCalister, PSH Custodian, effective 8/29/22 at 7:30 a.m.

OPEN and ADVERTISE the following position:

- ESE Van Route for PDL schools
- 6 Title I Liaison Positions at each Title I school (paid a \$1000 stipend from Title I grant and have Title I responsibilities for the school)


Alan Justice made a motion to approve the Personnel Recommendations, seconded by Leesa Lee which passed unanimously. S. min. p. 276

With no further business in the Regular Session, Shirley Owens made a motion to adjourn seconded by Alan Justice which passed unanimously. The meeting adjourned at 6:50 p.m.

The Board entered an Executive Session immediately following the Regular Session for the purpose of HCTA Negotiations.



Wilburn Baker, Chair



Buddy L. Brown, Superintendent