

HOLMES COUNTY SCHOOL BOARD
WORKSHOP
June 5, 2018

The Holmes County School Board held a Workshop on Tuesday, June 5, 2018 at 5:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Shirley Owens – Chair, Rusty Williams, Wilburn Baker and Sid Johnson. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Directors JaLisa Brannon and Melissa Baxley, Administrator Donnita Butorac, Finance Officer Kelly Leavins and SRO Lynn Lee.

Discussion included:

- A) DISTRICT CODE OF CONDUCT
- B) SUMMER HOURS PROPOSAL
- C) BUDGET UPDATE
- D) FACILITIES UPDATE
- E) MEMORIAL STADIUM
- F) HAND RAILS
- G) NOATIONAL GUARD USAGE OF BES FACILITY
- H) POPLAR SPRINGS HIGH SCHOOL ROOFING

At 5:54 p.m., Chair Owens adjourned the workshop; the Board took a short break before the Regular Session opened.

HOLMES COUNTY SCHOOL BOARD
REGULAR SESSION
June 5, 2018

The Holmes County School Board held a Regular Session on Tuesday, June 5, 2018 at 6:00 p.m. in the Board Room at 701 East Pennsylvania Avenue in Bonifay. Board Members present: Shirley Owens – Chair, Rusty Williams, Wilburn Baker and Sid Johnson. Also present: Superintendent Terry Mears, Board Attorney Owen Powell, Director JaLisa Brannon and Melissa Baxley, Administrator Donnita Butorac, Finance Officer Kelly Leavins and SRO Lynn Lee.

Chair Owens called the regular scheduled meeting to order and the adoption of the agenda as amended. Rusty Williams moved to approve the agenda, second by Sid Johnson which passed unanimously.

HEARING THE PUBLIC:

- Benny Bowling Jr. – PSH

ADMINISTRATIVE PROGRAMS

- A. OVERNIGHT/OUT OF STATE TRIPS – POPLAR SPRINGS WINGS to LANDMARK PARK DOTHAN, AL; BONIFAY K-8 WINGS to LANDMARK PARK DOTHAN, AL; BETHLEHEM WINGS to LANDMARK PARK DOTHAN, AL; PONCE DE LEON ELEMENTARY WINGS to LANDMARK PARK DOTHAN, AL; PONCE DE LEON ELEMENTARY WINGS to FT RUCKER, AL; POPLAR SPRINGS WINGS to FT RUCKER, AL; BONIFAY K-8 WINGS (GOODSON) to FT RUCKER, AL; BONIFAY K-8 WINGS (BOWERS) to FT RUCKER, AL; BETHLEHEM WINGS to FT RUCKER, AL – Sid Johnson moved to approve second by Wilburn Baker, which passed unanimously. S. min p. 250
- B. SUMMER HOURS – Rusty Williams made a motion to table the summer hour proposals and provide essential hours only until next board meeting, second by Sid Johnson which passed unanimously. S. min p. 250

- C. ESE SPECIFIC POLICIES AND PROCEDURES – Rusty Williams made a motion to approve, second by Wilburn Baker, which passed unanimously. S. min p. 250
- D. PANHANDLE AREA EDUCATIONAL CONSORTIUM CONTRACT AGREEMENT – Rusty Williams made a motion to approve, second by Wilburn Baker which passed unanimously. S. min p. 250
- E. DISTRICT CODE OF CONDUCT – Rusty Williams made a motion to approve, second by Sid Johnson which passed unanimously. S. min p. 250
- F. 2018-2019 STUDENT HAND BOOK – Sid Johnson made a motion to approve, second by Wilburn Baker which passed unanimously. S. min p. 250
- G. 2018-2019 FACULTY AND STAFF HANDBOOK – Rusty Williams made a motion to approve, second by Wilburn Baker which passed unanimously. S. min p. 250
- H. POPLAR SPRINGS ROOFING – Sid Johnson made a motion to approve using the 1.5 RLE, second by Rusty Williams which passed unanimously. S. min p. 250

The Consent Agenda was unanimously approved on a motion by Sid Johnson and second by Rusty Williams as follows: Invoices, Warrant List, P.O.'S Over \$3000, Budget Amendments and 05/15/18 Workshop & Regular Session Minutes S. min. p. 250

PERSONNEL – Superintendent Mears made the following recommendations:

AMEND Leave of Absence ending date for the following:

- Shelia Richards, Culinary Teacher Bethlehem High School, beginning 1/29/18 at 8:00 a.m. and ending 6/30/18 at 3:00 p.m.

AMEND the recommendations for the following employees for the 2018-2019 school year:

- Add Jennifer Snowden, Bonifay Bus Driver 1.0 (left off by mistake)
- Renee Sellers, School Secretary Ponce de Leon Elementary to Receptionist Ponce de Leon Elementary 1.0 (incorrect title listed)
- Remove Dakota Pryor, Bus Driver Ponce de Leon High 1.0 (supplemental position)
- Robert Smith, Custodian 12 month Bethlehem High, .50 to 1.0 (Board Approved 10/4/16)
- Remove Trey Ramsey, Instructional Bethlehem High 1.0 (employee listed twice)
- Charles Armstrong, Holmes County High to 12-month employee from 10 months 1.0 (Board Approved 9/5/17)
- Remove Jamie Hewett, Aide I 1.0 (See HIRE from May 15, 2018 Agenda)
- Bus Driver recommendations from District Office 9100 to each school (Bethlehem Drivers 41, Poplar Springs High Drivers 31, Ponce de Leon Drivers 111 & 61)

ACCEPT the following resignation:

- Jimmy Powell, Maintenance Ponce de Leon High School, effective 6/11/18 at 6:00 a.m. (retirement)
- Amanda Bundrick, Teacher Ponce de Leon Elementary, effective 6/30/2018 at 3:00 p.m.
- Eric Smith, Teacher/Coach Poplar Springs High School, effective 6/30/2018 at 3:00 p.m.

APPROVE Leave of Absence for the following employee:

- Catherine Peel, 4th Grade Teacher Ponce de Leon Elementary, effective 8/29/2018 at 7:30 a.m. and ending 11/16/18 at 3:00 p.m.

HIRE the following for the 2017-2018 Summer Reading Camp/ESE Summer Program

- Jennifer Murphy, Elementary Education / Grades K-6 English for Speakers of Other Languages (ESOL) / Endorsement Reading / Endorsement Gifted, effective 6/11/2018
- Mikayla Wood, effective 6/11/2018 (If needed, due to numbers attending)
- Speech and Language Pathologist-Kim Sheffield
- ESE Teacher-Karen Waymire
- ESE Teacher-Victoria Short
- Occupational Therapist- Breezy Benton
- Paraprofessionals: Ashley Hardy and Penny Jones

TRANSFER the following for the 2018-2019 school year:

- Greg Sallas, History Teacher Holmes County High School to the District Office as School Safety Specialist, effective 7/1/2018
- Mickey Hudson, Principal Holmes County High School to the District Office as Facility/General Support Administrator, effective 7/1/2018

Wilburn Baker moved to approve the Superintendent's personnel recommendations, second by Rusty Williams which passed with a 3-1 vote with Sid Johnson voting no. S. min. p. 250

With no further business in the Regular Session, the meeting adjourned at 6:32 p.m.

Shirley Owens, Chair

Terry L. Mears, Superintendent