

POPLAR SPRINGS HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Gordon Wells, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the Parental Involvement Policy is to enable and encourage all parents to participate as informed partners with school personnel in implementing the Title I school and home programs in an effort to improve student academic achievement and school performance.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parent input is gathered in many ways in the district.

All district schools have a School Advisory Council (SAC) made up of volunteers, solicited by yearly letters from principals, who have opportunities to give input into the development of school plans such as School Improvement Plan, School Parent Involvement

Plan, etc. Parents are asked to complete climate surveys online at the end of the school year in an attempt to gather input concerning school policies, procedures, plans, etc. Parents are asked at parent

conferences for additional input that would assist schools in better serving parents and their needs.

Holmes District School Board has also created a District Parent Advisory Council (D-PAC) composed of parents from all Title I schools, a school board member, community members and district personnel. Committee members are volunteers and/or are chosen by the school advisory councils. The committee provides input into the development, implementation and evaluation of all school related plans, including but not limited to: School Improvement Plans, School Parent Involvement Plans, District Parent Involvement Policy, LEA Plan, Title I, Part A application as well as Title II, VI and X. In the Spring during SAC and DAC meetings, parents are given opportunities to review the school and district Parent Involvement Policy/Plan and make recommendations and changes for the next year. All of this data, along with parent climate surveys are compiled by Evaluation Analysis & Research Solution, and reviewed by the Title I office. School data is presented to the SAC for final development of the school plan. The compilation of data for the district policy is presented to the DAC for the development of the Parent Involvement Policy. At the LEA level, there is parent representation on the committee that oversees the school improvement guidelines and

process in all schools;

All schools receive training and information on ways to include parents in the school improvement process through the school improvement office and Title I office.

Parents are invited and encouraged to become active members of the SAC and provide input in the development of all plans related to school improvement. Parent, staff, and student surveys will be distributed and the results analyzed to evaluate school needs.

Data collected throughout the year will be shared with each SAC and all input from parents is documented through SAC and DAC agendas, minutes and sign-in sheets, parent questionnaires and climate surveys maintained by the Title I office.

Decisions involving the use of the one percent of Title I funds reserved for parental involvement will be made during the development of SIP by the SAC. Title I parents are involved in this committee. Of this one percent, not less than 95% will be allocated to schools. Parents will participate in the development of the school Title I budget through participation in the D-PAC including the allocation of the 1% of Parent Involvement funds. The budget will be developed with the involvement of the parents, and the LEA will monitor SAC memberships to ensure that parents are involved in the process.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK/Headstart	The Title I office and the VPK office will work together to coordinate transition programs for students entering the regular public school programs. Activities may include: collaboration with the Early Learning Coalition of Northwest Florida for best practices; identifying students who have participated in school readiness programs

		as eligible for Title I services when they meet the selection criteria
2	IDEA	Title I will coordinate with IDEA in discussing supplemental instructional support with parents during the development of the student's IEP
3	Title II	Title I will coordinate with Title II in providing professional training to schools to support the professional development needs of the staff related to parental involvement. The Title I Director will provide support and monitor implementation to ensure that training is provided as required.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Family Night Meeting	Principal, Assistatt Principal	September 4, 2014	Parent Attendance Sign In Sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: PSHS holds meeting with parents before, during and after school. We provide family night each year to discuss Title I information and allow parents time to meet teachers.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FSA prep materials	Guidance Counselor/Teachers	improve reading and math scores	Year long	improvement on 2014 standardized testing

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of	Person	Anticipated Impact	Timeline	Evidence of
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	Activity	Responsible	on Student Achievement		Effectiveness
1	Communicating and working with parents: Stressing value of parental involvement	Title I Director	Improve the ability of staff to work effectively with parents	September 2014	Results of end of the year survey increase of Parent involvement at each school
2	Implementation and Coordination of Parent Involvement	Title I Director	Improve the ability of staff to work with parents	October 2014	Results of end of the year survey increase of Parent involvement at each school
3	Building ties between home and school: Stressing value of parental involvement	Title I Director	Improve the ability of staff to work with parents	November 2014	Results of end of the year survey increase of Parent involvement at each school

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The guidance counselor, media specialist, curriculum coordinator and vice principal will revise the school website. This updated website will be more parent friendly, therefore enhancing the communication between the school, faculty and parents. Information will be added regarding test prep, scholarships, financial aid information, and ongoing school activities.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Written communication will be provided for parents in English and Spanish, with PAEC providing translating services. The LEA has a small number of Spanish students. PAEC translators will be available when needed at parent meetings to provide translation services to ensure that parents are able to fully participate in parent meetings. Counselors will alert the Title I Director if there are additional language requests. The Title I office will

keep on file copies of information sent by schools to parents in additional languages to ensure that this requirement is met. This information is maintained at the school site.

The Title I director will contact each school's guidance counselor at the beginning of the year to determine if there are parents with special needs (wheel chair, deaf, blind etc.) and if so what accommodations are needed so they can freely participate in parent involvement activities at their child's school.

Since all of the schools in the district are Title I schools, they all receive the same information and our student population is very stable.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: PSHS utilizes the phone message system to provide important school information. We send notes home as well as provide information in the newspaper. We further utilize our school sign and website to provide information regarding upcoming events at school.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Family Night	1	150	Parents were able to discuss with teachers the areas where their child was struggling. The Guidance Counselor also passed out information regarding FCAT testing and the importance of being prepared.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Videos on PD 360 regarding Parents and Communication between the school and home	2	35	Teachers have a better understanding of barriers that exist between student achievement and life outside of school

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent Work Schedules	Provide school activities at various times during the day to better meet needs of all parents

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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